

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Friday July 13, 2018  
Minutes**

Meeting was called to order at 6:46 a.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Assistant Superintendent Steve Anderson, Amy Snow-Municipal Bookkeeper  
Chief Solomon

Absent: Gregg Quint- Superintendent

Public: None

ADMINISTRATIVE BUSINESS

- a. Ratify and sign Weekly Payroll Manifest for week ending 7/1/18
- b. Ratify and sign checks for Weekly Payroll Manifest for week ending 7/8/18
- c. Ratify Monthly O/C Manifest for period ending 6/30/18.
- d. Ratify and sign Monthly E/O Manifest for period ending 6/30/18.
- e. Ratify and sign Quarterly E/O Manifest for period ending 6/30/18.
- f. Ratify and sign A/P manifest dated 7/05/18
- g. Ratify A/P manifest and sign checks dated 7/11/18
- h. Approval and signing of Supervisors' timesheets for week ending 7/1/18
- i. Approval and signing of Supervisor's timesheets for week ending 7/8/18
- j. Approval of Meeting Minutes dated 6/22/18
- k. RWN Quote
- l. Precinct Boundary Line Adjustment Meeting

**Mr. Digregorio made a motion to approve items A and G, motion seconded by; Mr. Buco; the following bills were discussed:**

Computer Port- Mrs. Snow explained the bill is for a service block.

Eversource- Mr. Buco noted the Eversource bill continues to go down.

Peoples Bank- \$340,000 NH Municipal Bond

USDA- The force main payment for \$191,000 is made twice a year.

White Mountain Oil- CVFD switched from Jesse Lyman to White Mountain Oil.

**Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for weeks ending 7/1/18 and 7/8/18 seconded by Mr. Buco; Motion passed 3-0-0.**

**Mr. Buco made a motion to approve the meeting minutes of 6/28/18, seconded by Mr. Digregorio with the following amendment: Change *motion passed 3-0-0* to *2-0-0* due to Mr. Buco not having been present.**

**Motion passed 2-0-1. Mr. Buco abstained due to not being at the meeting of 6/28/2018.**

**RWN Quote**

Mr. Bamsey opened up discussion on the RWN quote. The details of the quote were discussed.

Mr. Buco commented he was not in favor of replacing the trees along the fire station. Mr.

Digregorio questioned if we should keep the money in house using our own people to remove the trees. Discussion ensued around if RWN should remove the trees or CVFD. Mr. Bamsey

*Check future meeting minutes for any amendments or changes to these minutes.*

remarked that the RWN is insured and removing trees is what they do and feels the CVFD employees have other duties to do. Mrs. Snow stated there is \$6,900.00 in the Park Maintenance Trust Fund.

Mr. Bamsey suggested breaking the project up and just doing the tree removal for now and budget for the Rt. 16 bed and do it in the spring. Mr. Digregorio commented he would rather have the stumps pulled out instead of having them ground down. Mr. Bamsey was concerned about the sprinkler system. After a brief discussion it was decided to hire RWN.

**Mr. Bamsey made a motion to hire RWN Property Services for the removal of trees by the Fire Station and grinding of stumps from the trees removed, money is to come from the Park Maintenance Trust Fund for the approximate price of \$3,200.00, seconded by Mr. Buco; Motion passed 3-0-0.**

Mrs. Snow will inform RWN of the Boards decision.

### **Precinct Boundary Line Adjustment Meeting**

The highlights of the boundary line adjustment meeting were discussed. Selectmen will vote on the boundary line adjustment on July 24<sup>th</sup>.

### **SUPERINTENDENTS BUSINESS**

Mr. Anderson updated the progress on the number 2 well. It is back on line and a bacteria test has been done, all the piping has been redone and it has been painted. The wells will be alternated. Number 2 will be run for a month to see if there will be a savings on electricity. Mr. Anderson explained the difference between well number 1 and well number 2.

Mr. Anderson gave Mr. Bamsey a letter for Judy Houston regarding the progress for closing the lagoons for him to review.

Discussion ensued around ideas for rehabbing well number 1 next year.

The Town has been bringing fill to the lagoons to fill in the lagoons.

### **FIRE CHIEF'S BUSINESS**

Chief Solomon reported that the generator install is scheduled to be finished for Monday. Everything that needs to be done on the inside for the install is done. The boiler replacement is scheduled for the first week of August.

Chief reported on his concerns for a new build out for HHS in one of Carl Thibodeau's buildings. One concern is there aren't any construction drawings for it.

### **BOOKKEEPERS BUSINESS**

Mrs. Snow reported that Bill Vose's (Treasurer) house is under agreement and will be selling next month. Nancy Hilderbrand is interested in filling the position. Mrs. Snow will invite Nancy to a Commissioners meeting so they can talk to her. Mrs. Snow will ask Bill to write a resignation letter outlining the date and reason he is leaving.

Workman's Comp was discussed next.

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After reviewing the changes and a brief discussion Mr. Bamsey made a motion to adopt the policy.

**Mr. Bamsey made a motion to adopt the amended section 14 Medical Leave Policy, seconded by Mr. Digregorio; Motion passed 2-0-1. Mr. Buco abstained.**

Sections of the North Conway Water Precinct contract regarding if CVFD is obligated to pay for capital projects for septage receival and screw press were discussed next. Mr. Bamsey asked that board members review the contract.

Mr. Digregorio left the meeting at 7:45 a.m.

Rules and Regs were briefly discussed and tabled till next week.

There being no other business to come before the board, meeting adjourned without objection at 8:03 a.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist