

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Friday May 25, 2018
Minutes**

Meeting was called to order at 6:47 a.m.

Commissioners present: Steve Bamsey, Michael Digregorio per phone, Tom Buco
Others present: Amy Snow-Municipal Bookkeeper, Chief Solomon, Superintendent Steve Anderson
Absent: Gregg Quint- Superintendent Assistant,

ADMINISTRATIVE BUSINESS

- Ratify and sign checks for Weekly Payroll Manifest for week ending 5/20/18
- b. Ratify A/P manifest and sign checks dated 5/23/18
- c. Approval and signing of Supervisors' timesheets for week ending 5/20/18
- d. Approval of Meeting Minutes dated 5/17/18

Mr. Buco made a motion to approve items A through B, motion seconded by; Mr. Bamsey

Discussion: Mr. Buco questioned the following bills:

John Carter Sprinkler- \$880.00 for inspection, Mrs. Snow and Chief Solomon explained the cost is split between the fire department and the Administration Building. Chief Solomon explained they will be back because the attic sprinkler heads are more than 20 years old. At 20 years further testing is needed to make sure they work he went on to say it may be cheaper to replace them.

Divine Millimet invoice- Was discussed last week.

Motion passed 3-0-0.

Mr. Buco made a motion to sign and approve the Superintendent's and Fire Chief's time sheets for week ending 5/20/18 seconded by, Mr. Digregorio; Motion passed 3-0-0.

Mr. Buco made a motion to approve the Meeting Minutes dated, 5/17/18 Mr. Digregorio seconded the motion; motion passed 3-0-0.

SUPERINTENDANT'S BUSINESS

Mr. Anderson reported they have been working on getting the man holes raised for paving this week. A brief discussion ensued around details of raising the manholes.

The #2 well will be cleaned next week and up and running.

Mr. Digregorio followed up on an email about the old CVFD truck that was sold, it still has the CVFD decals on it and a leak at 21 Colbath St. Mr. Anderson reported Mr. Quint called the new owner of the truck to ask him to have the decals removed and Dig Safe has been done for the leak on Colbath St. leak should be fixed next week.

Mr. Buco asked for more details on well 2. Mr. Anderson explained everything that has been done to date.

FIRE CHIEF'S BUSINESS

Chief Solomon reported Kevin Santuccio has been to look at the siding and he commented the installation of the siding was poor and thought that was part of the problem. He also thought because of the size of the building it would be less expensive to repair it than replace all of it. He

Check future meeting minutes for any amendments or changes to these minutes.

suggests contacting a larger contractor such as L.A Drew to get a quote to fix it. Kevin also thought the existing siding on the fire station could be Hardy Plank. Mr. Bamsey explained further that Kevin suggested when hiring someone to be very specific on how CVFD wants the repairs to be done, for instance all the loose siding should be drilled first then use stainless steel ring shank nails to put it back in place vs. a nail gun because that would crack the siding. Discussion ensued around caulking and two bottom courses where they meet the brick. There was further discussion on just doing the repairs this year and doing the painting next year.

Chief Solomon stated he needs to be able to get a quote vs a bid spec. Mr. Bamsey stated we are late in the season so we may not find someone till next year. There are areas of concern that need to be addressed this year such as the fascia board that is rotted out and couple other small areas that need to be addressed. Kevin suggested the best approach for the water coming down off the east side and hitting the two smaller roofs over the doors would be putting in a gutter or a drain spout.

Mr. Buco made a motion to authorize Chief Solomon to get quotes in regards to the exterior repair and painting of the fire station, Mr. Bamsey seconded the motion; Motion passed 3-0-0.

Chief Solomon reported they did do a carry out. He didn't think Fish and Game had a chance to read the letter he sent them yet regarding carry outs, so he sent two people who helped with scene security. Fish and Game were in training at Winnepesaukee but did send someone and the Solo Class did the actual carry out. Brief discussion ensued around Fish and Game is the only ones who can request Solo to do a carry out.

Mr. Bamsey questioned the pine trees along the side of the fire station. Mrs. Snow answered the trees belong to the park. Discussion continued around the cost and challenges of possibly cutting down the trees. It was decided to talk to RWN and see if they can recommend someone to cut down the trees. Chief Solomon responded he can take care of trimming the trees back from the building and he will look at the barn. Having an arborist look at the trees was briefly discussed.

BOOKEEPERS BUSINESS

Mrs. Snow handed out the original copy and a draft copy of the General District Rules and Regulations and Rules and Regulations for Water for the Board to review. The fiscal policy and the cross connection needed to be added. She is still working on sewer. Anything that was concerning water and sewer in the General District Rules and Regulations was taken out and moved into Water and Sewer Rules and Regulations. Mrs. Snow suggested a public hearing once all three are done for the customers to voice any concerns they may have.

Mrs. Snow updated the board she got the feedback from David Mercier regarding the pre application for the grant application for Main St. She made the changes and got the application in to Johana Mckenna. Johana confirmed through e-mail she got the application.

Chief wanted the board to know he got a letter back from the Center Conway Commissioners and they are proceeding with their original plan for the boundary line adjustment and bring it to the Board of Selectmen. Having a Conway Village Commissioners at the meeting was briefly discussed.

Mrs. Snow updated the board on how the first quarter billing cycle is going. More and more people are paying online.

There being no other business to come before the board, meeting adjourned at 7:28 a.m.

Check future meeting minutes for any amendments or changes to these minutes.

Respectfully Submitted,
Stacy Bolduc, Receptionist

FUTURE DATES

Commissioners meeting May 31, 2018 at 4:45 p.m.

Check future meeting minutes for any amendments or changes to these minutes.