

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday May 17, 2018  
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Amy Snow-Municipal Bookkeeper, Assistant Superintendent Steve Anderson, Chief Solomon

Absent: Gregg Quint- Superintendent

- a. Ratify and sign checks for Weekly Payroll Manifest for week ending 5/13/18
- b. Ratify A/P manifest and sign checks dated 5/15/18
- c. Approval and signing of Supervisors' timesheets for week ending 5/13/18
- d. Approval of Meeting Minutes dated 5/11/18

ADMINISTRATIVE BUSINESS

**Mr. Buco made a motion to approve items A through B, motion seconded by; Mr. Digregorio; Discussion:** Mr. Buco questioned the following bills:

Harcros- How often do we get chemical deliveries; Mrs. Snow explained we don't get deliveries as often because we now have the big tank.

Platinum Business Card – The card was overpaid, Mrs. Snow explained it happened back in January when we were new to online banking and the bill got paid twice. We got a check this week from them for the remainder of the credit for \$2,100.00. The manifest was clarified.

Ti Sales- Steve will clarify the bill when he gets to the meeting.

DOT Fuel- The past due balance was explained, the check we sent last month but was not entered into the billing system showing on the bill as a past due amount. Mrs. Snow explained we did call and confirm they have the payment and we are not past due.

**Steve Anderson entered the meeting at 4:49 p.m.**

Mr. Anderson clarified the chemical deliveries for water is about every three months and we use between 400 and 500 gallons a month. Sewer was filled in November and it was just refilled and there was 400 gallons when it was filled, now there is 800 gallons. Sewer deliveries are timed with water chemical deliveries to get the bulk rate.

Mr. Anderson explained the Ti Sales bill was high because he is replenishing inventory with no lead brass.

Mr. Buco congratulated Bruno on license renewal. Discussion ensued around continuing education and how often licenses have to be renewed.

**Motion passed 3-0-0.**

**Mr. Buco made a motion to approve and sign the Superintendent's and Fire Chief's time sheets for week ending 5/13/18, seconded by Mr. Digregorio; Motion passed 3-0-0.**

*Check future meeting minutes for any amendments or changes to these minutes.*

**Mr. Digregorio made a motion to approve the Meeting Minutes dated 5/11/18 with the following amendments, Mr. Buco seconded the motion; Amendments:** Top of page 1 change *p.m. to a.m., bottom of page 1 change Mr. Buco asked if the revenues from Comstar are keeping up with the expenses to projections. Bottom of page 2 where it says there being ~~on~~ other business to no other business. Motion passed 2-0-1 Mr. Bamsey abstained.*

Mr. Bamsey noticed that an application to use the park for yoga was approved last week and asked if the group is non-profit. Mrs. Snow answered no and explained she is a business owner in the village. Mrs. Snow updated Mr. Bamsey on the Skate Park application to use the park. The application is on hold for now. Mr. Bamsey commented he saw that the Town is holding a public hearing on the permitting process.

Mr. Bamsey asked Mr. Anderson if he has talked to the North Conway Superintendent regarding adding a third screw press. Mr. Anderson replied no. North Conway is changing their dewatering system from plate presses to screw presses. At this time it is speculative. Mr. Bamsey would like Mr. Anderson to invite him to an afternoon Commissioners meeting to update the board on their plans.

**Action: Mr. Anderson will contact the North Conway Superintendent to invite him to an afternoon Commissioners meeting.**

#### SUPERINTENDANT'S BUSINESS

Mr. Anderson explained that when an industrial user such as Tuckerman's Brewery wants to discharge into the sewer they have to fill out an Industrial Discharge Request that goes to DES. He went on to explain Tuckerman's never filled one out when they moved to Hobbs St. They have submitted one to CVFD and it has been forwarded to DES. Where CVFD does not have a treatment plant anymore, the application needs to be forwarded to North Conway to get their signature.

Mr. Anderson explained the concern with breweries is that they would dump their mash (what is left after the brewing process) which is very fine and high in BOD( Bio chemical oxygen demand) into the sewer system causing it to clog. Tuckerman's takes out all of their mash and ships it to Hussey's field.

The biggest concern with Tuckerman's is they have chemicals, however the chemicals are contained and they have floor drains. Another concern is beer spilling out in the bottling process and going on the floor because beer is high in BOD. Brief discussion ensued if North Conway could deny the application Mr. Anderson stated he suppose they could but does not foresee that happening but maybe they would want to see certain things being done if they aren't being done. The application is more for new businesses not a business that has been in business. Mr. Anderson will follow-up with the Jason the North Conway Superintendent. Mr. Bamsey stated Tuckerman's is a good asset to CVFD community. All agreed.

Mr. Anderson updated the board that we have been continuing to prepare for paving that will be happening in town. An old service line on River St. that started leaking two winters ago was discontinued this week from the main. Mr. Anderson went on to say he talk to the North Conway Superintendent and he informed him that paving in the village will be delayed till June due to the company raising the manhole structures has been delayed in Massachusetts. Discussion ensued.

#### FIRE CHIEF'S BUSINESS

*Check future meeting minutes for any amendments or changes to these minutes.*

Chief asked Commissioners for their input on the siding for the Fire Station. Mr. Bamsey responded while Chief Solomon was in Florida they went to the Fire Station and walked around and understands what Chief Solomon's concerns are with the clapboards. Mr. Bamsey has a builder coming to look at it. Discussion ensued around different options for replacing the siding.

Chief Solomon suggested hiring Shawn Bergeron to come and examine the outside of the building to determine what the existing siding is and what brand it is. Maybe he knows if there is money out there to tear it off and come back with a recommendation and a price. The downfall is it will cost money to have him look at it.

Mr. Bucu replied his conclusion after going over and looking at the Fire Station is we should probably take a time out on this painting project and put the money aside and possibly add to it next year to do something different.

**Action: Chief Solomon will contact Shawn Bergeron to see what it would cost to have him look at the Fire Station and Mr. Bamsey will get back in touch with Kevin Santuccio. Mr. Bamsey also stated he is concerned at the very back of the building there is a fascia board that is rotted through and there may be some things to address this year even if they do delay painting the Fire Station to prevent damage to the inside of the building.**

Carry outs were discussed next. Chief Solomon told the board there being no funding for carry outs he is in favor of sending an advanced medical team to treat the patient and letting Fish and Game do the actual carry out. He has talk to Albany and his personnel are in favor of it. Mr. Bamsey supported the idea. Discussion ensued around sending a letter to Fish and Game to inform them effective immediately, CVFD will send minimal personnel to these calls do to inability to cover these calls, cost and CVFD's increased call volume and needing our staff to cover the District. CVFD will not be providing the equipment or the personnel to do the carry out. Mr. Digregorio suggested sending a copy of the letter to the Governor, Fish and Game and Manchester Union Leader. Discussion ensued.

**Action: Chief Solomon will send a draft of the letter regarding carry outs to Mr. Bamsey before sending it out.**

Chief Solomon updated the board that Veno's butcher shop will be doing a soft opening tomorrow and be fully open before Memorial Day.

Mr. Digregorio asked about the chemical fire truck, he asked if it could be up and running for the 4<sup>th</sup> of July parade. Chief Solomon responded unlikely, he needs someone who knows how to work on model A's. It needs a water pump.

The Fire Fighters Association is planning a car wash June 2<sup>nd</sup> and they will roll it out and clean it up so it is visible. The goal is to have it running by next year for the 100<sup>th</sup> anniversary of the Fire Department. It was suggested to run an article on the truck in hopes of finding someone who knows how to work on Model A's.

#### BOOKEEPERS BUSINESS

Mrs. Snow reported she received the bill from Dana Bisbee and she is questioning where to book the funds to. The details of the bill were discussed. Mr. Bamsey said to take the money from the \$15,000.00.

*Check future meeting minutes for any amendments or changes to these minutes.*

Mrs. Snow reported on a house that went through foreclosure on Eaton Rd the new owners got a bill for \$1,436.87. There was a leak in the toilet and there was never a final read for the closing when the house was sold. The new owners are not happy with the bill and asked the bookkeeper to talk to the Commissioners to see if they would do anything about the bill. After a brief discussion Chief Solomon suggested if he has title insurance he should call his title insurance company. Mr. Bamsey said unfortunately there is nothing we can do and unfortunately the bank did not notify us about a closing and the money is owed to CVFD. Mr. Bamsey recommended a payment plan if he can't pay it all at once.

**Action: Mrs. Snow will notify Mr. Gurney and suggest he check to see if he has title insurance and suggest a payment plan if he can't pay the bill.**

FUTURE DATES

Commissioners Meeting May 25, 2018 at 6:45 a.m.

Respectfully Submitted,  
Stacy Bolduc  
Receptionist