

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday March 8, 2018
Minutes**

Meeting was called to order at 4:47

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Absent: Amy Snow- Municipal Bookkeeper, Steve Anderson- Assistant Superintendent

Others present: Gregg Quint- Superintendent, Chief Solomon

ADMINISTRATIVE BUSINESS

Mr. Buco made a motion to approve items A through C, motion seconded by Mr.

Digregorio; Discussion: Mr. Buco questioned the Comstar and Eversource bill. Chief Solomon explained the Comstar bill, discussion was held around if enough money has been budgeted for 2018 electric bill. Mr. Quint stated he is working on getting LED lights installed in the Administration Building. There is a program with Eversource and the State that will pay for half of the lights, Mr. Quint has had someone from Rockingham Electric come in and evaluate the lights. **Action: Access the electric bills to make sure enough money is budgeted for 2018 electric bill. Motion passed 3-0-0.**

Mr. Digregorio made a motion to approve and sign the Superintendents and Fire Chiefs time card dated 3/4/18, motion seconded by Mr. Buco; Motion passed 3-0-0.

Mr. Digregorio made a motion to approve the Meeting Minutes dated 2/21/18, Mr. Buco seconded the motion; Discussion: *Mr. Buco pointed out that Chief Solomon and Mr. Quint are at some point going to walk Main Street to look at the placing of the fire hydrants.* **Motion passed 2-0-1. Mr. Bamsey abstained due to not being at the meeting.**

Mr. Buco made a motion to accept the Meeting Minutes dated 3/1/18, Mr. Digregorio seconded the motion; motion passed 3-0-0.

MEETING WITH CENTER CONWAY COMMISSIONERS

Mr. Bamsey updated the board on the Center Conway Commissioners meeting him and Chief Solomon attended regarding Center Conway wanting to adjust their boundary lines. Discussion ensued around the process for Center Conway to expand their boundaries, and the impact it may have on CVFD emergency services. Other concerns of the board:

- The five year contract CVFD has to cover the C9 area/ could affect CVFD revenue.
- Coverage for the new Adult Daycare going in. Mr. Digregorio offered to reach out to Scott McKenna to inform him of the insurance rating for the Center Conway fire department because that could have a direct impact on the owners of the Adult Daycare.
- Dispatch/ the addresses could get confusing to them as to who should respond.

With the aid of a map discussion ensued around what Center Conway is proposing.

Chief Solomon stated CVFD would continue to cover for EMS services just not fire protection.

Action:

Mr. Digregorio will reach out to Scott McKenna to let him know the boards concerns regarding the proposed boundary line adjustment.

Mr. Bamsey will email Tom Irving informing him CVFD opposes the expansion of the Center Conway district into the C9 area and CVFD would like to be informed when the meeting to discuss the expansion will take place.

SUPERINTENDANT'S BUSINESS

Mr. Quint reported there was not a lot going on. Today was spent moving snow. He reported that there is some light construction going on at the chemical building to make space for a bigger tank for the caustic soda.

Painting on the Rt. 16 Bridge was briefly discussed. It will take place March 19th.

FIRE CHIEF'S BUSINESS

Chief Solomon presented write offs to the board. Mr. Digregorio asked if any information is collected at the time the patient is picked up. Chief Solomon explained the challenges with that and gave examples of peoples situation on the write offs report. Discussion ensued.

Mr. Digregorio made a motion to write off \$347.56 as recommended by the Fire Chief, motion seconded by Mr. Buco; Motion passed 3-0-0.

Emergency Management Performance Grant (EMPG) was the next order of business. Chief Solomon explained the next step in the grant process is for the Commissioners to accept the terms and conditions of the grant at the meeting, he also asked for the Commissioners to authorize him to sign the documents.

Mr. Digregorio made a motion to accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$8,054 for the purchase of a generator for the Emergency Operations Center, furthermore the District acknowledges that the total cost of the project will be \$16,108 in which the District is responsible for a 50% match, and the Fire Chief is authorized to sign all documents related to the grant, motion seconded by Mr. Buco; Discussion: Chief Solomon explained this is a 50/50 matching grant, so CVFD is responsible for 50% (there is a warrant for this year that the voters will have to approve). Chief went on to explain this is 2016 federal money that has to be expended by September 30th 2018. The project has to be done and paperwork submitted by September 30th. The project cannot be started till the Governor and Council approves the disbursement, which is a routine approval for them. Chief Solomon has gotten three quotes for the project. Mr. Digregorio asked Chief Solomon if he has priced out generators. Chief Solomon responded he has started that process and it will come from Rockingham Electric. No public hearing will be needed because the amount is under \$10,000 and it will not be unanticipated revenue because it is in the warrant **Motion passed- 3-0-0.**

Mr. Bamsey questioned Chief Solomon on swift water rescue and how CVFD charges for it. Chief Solomon gave examples of a couple swift water rescue but stated there was no way to charge for the call. Discussion ensued.

NON PUBLIC PER RSA 91-A:3II (C) TO REVIEW SEALED MINUTES

It was agreed to table reviewing the sealed minutes till the next meeting.

There being no further business to come before the Board, meeting adjourned without objection at 5:47 p.m.

FUTURE DATES

Annual Meeting 3/13/18

Commissioners Meeting 3/22/18 at 4:45 p.m.

Respectfully Submitted,
Stacy Bolduc, Receptionist

