

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Friday March 23, 2018
Minutes**

Meeting was called to order at 7:00 a.m.

Commissioners present: Steve Bamsey, Michael Digregorio via phone due to work, Tom Bucu
Others present: Chief Solomon, and Amy Snow-Municipal Bookkeeper
Absent: Gregg Quint- Superintendent, Steve Anderson Assistant Superintendent

ORGANIZATION OF BOARD

Mrs. Snow reported that Mr. Digregorio took his oath over the weekend and Bill Vose took his oath at the Town Office last week.

Mr. Digregorio made a motion to nominate Mr. Bamsey as Chairmen for the CVFD Board, Mr. Bucu seconded the motion; Motion passed 3-0-0.

Mr. Bamsey accepted the nomination.

ADMINISTRATIVE BUSINESS

Mr. Bucu made a motion to approve items B through E, motion seconded by Mr. Digregorio Discussion: Mr. Bucu questioned the Profile Motor Sports bill and Vachon Clukay bill for \$10,700. Mrs. Snow explained Profile Motor Sports was for the new tractor that should be delivered today and Vachon Clukay is for the annual audit that gets split four ways. Mr. Bucu also questioned the Computer Port bill. Mrs. Snow responded its 50% deposit for the new server he also questioned Concord Hospital, Penguin Management and Porter Office Machine Chief responded Concord Hospital is for a firefighter physical, Penguin is forwarding the pagers to cellphones due to pagers not going off at all times when they need to. Porter Office Machine is for the copier; **motion passed 3-0-0.**

Mr. Bucu made a motion to approve and sign the Superintendents and Fire Chiefs time card dated 3/11/18 and 3/18/18, Mr. Bamsey seconded the motion; Motion passed 3-0-0.

Mr. Bucu made a motion to approve the Meeting Minutes dated March 8, 2018 Mr. Digregorio seconded the motion; motion passed 3-0-0.

Signing of MS232

MS232 was signed

Authorization of Superintendent's and Fire Chiefs Pay

Mr. Bucu made a motion to accept the new pay rates for Steve Solomon and Greg Quint effective January 1, 2018, seconded by Mr. Bamsey; motion passed 3-0-0.

Tuckerman's Contract

Mr. Bucu made a motion to enter into a sewer abatement agreement between CVFD and Tuckerman Brewing Company, Mr. Digregorio seconded the motion; motion passed 3-0-0.

Contract was signed.

Mrs. Snow presented the plan from Underwood Engineers for the sludge monofill lagoon closure update plan that Judith Reardon had asked for. Mr. Quint has reviewed it and is fine with it. Mr. Bamsey signed the plan.

Check future minutes for any amendments or changes to these minutes.

There was a brief discussion around the closure.

Request for money from the trust funds for the fire truck and the tractor was signed and request to close the Sidewalk Trust Fund was signed.

A motion was made by Mr. Buco to with draw funds in the amount of \$295,000 from the CVFD fire and rescue fund 6492 and \$158,911.64 from the CVF Sidewalk fund 6484 and close it and \$20,000 from the CVF water/sewer equipment fund 6509, Mr. Bamsey seconded the motion; motion passed 3-0-0.

The following motion was made to deposit funds into Ambulance, water systems improvement, Force Main Asset Replacement, CVFD sewer debt expendables and open a new account in the amount of \$5,000 for sewer projects and maintenance:

Mr. Buco made a motion to request funds \$35,000 to the ambulance CRF # 7052, \$4,000 into CVF water systems improvement #6517, \$21,667.00 into CVFD Force Main Asset Replacement #7036, \$20,628.00 into CVFD sewer debt expendables #7044, and to open a new account in the amount of 5,000.00 for sewer projects and maintenance Article 23 per the annual meeting, Mr. Bamsey seconded the motion; motion passed 3-0-0.

Mr. Bamsey commended Steve Solomon, Greg Quint, Amy Snow and Steve Anderson for doing a great job in preparing the budge, he feels the voters appreciated their efforts and appreciated the budget coming in under last year's budget.

Mr. Bamsey questioned if the new tractor comes today, can an add be put in the paper for the old tractor to be put out for bid. Mrs. Snow responded she will talk to Mr. Anderson and Mr. Quint on Monday about it. Discussion ensued.

Mrs. Snow reported that Mr. Quint is still looking for a truck, he is working with Crest.

Mr. Digregorio commented he did not think the board took a position on getting rid of the tractor. Discussion ensued around the condition of the tractor.

Mr. Bamsey asked what the maintenance schedule is on the equipment and how is it verified? Mrs. Snow will ask Mr. Anderson to answer that question at the next meeting. There was further discussion on whether or not to get rid of the tractor and the discussion that took place at annual meeting.

Mr. Bamsey asked department heads to come up with ways to cut down on the overtime in regards to Commissioners meeting. Mr. Bamsey stated peoples time is valuable, he understands that they work a full day and on the day of a meeting are asked to stay an additional two hours for a meeting. Mr. Digregorio agreed and commented it would be up to the department heads to decide if they have good information that needs to come forward and at the same time he wants to make sure the board is aware of what is going on he also suggested getting better at putting an agenda together that may help with the length of the meetings.

Chief Solomon suggested using flex time or comp time to get rid of the overtime for the meetings.

Other suggestions: Alternating between mornings and evenings for meetings.

Check future minutes for any amendments or changes to these minutes.

SUPERINTENDENTS BUSINESS

Mrs. Snow reported that Steve Anderson did meet with Ted Berry Company regarding lining the pipe on Main Street. Project would be done at night. Mr. Bucu asked if they left any room for changing the date. Mrs. Snow responded they are booked and it will be November when they can get it done. Chief Solomon suggested getting a contract with a done by date. Mrs. Snow will let Mr. Anderson know about trying to get a contract or a done by date. The Board is concerned if the project runs into next year.

FIRE CHIEFS BUSINESS

Chief Solomon reported on the proposal for the fire truck. He is requesting approval from Commissioners with permission to sign documents. The final price on the truck is \$836,420.00 that includes the 26,500.00 discount for prepaying.

Other details: Rate 3.5%, four annual payments of \$112,009.10. Discussion ensued around delivery and the timeline of getting the truck.

There will be future discussion on what to do with the two pieces of equipment that the new truck is replacing.

Mr. Digregorio made a motion to approve the lease agreement with Desorcie Emergency Products LLC and Tax Exempt leasing Corp for the purchase of the Quint and authorize the Fire Chief to sign all documents pertaining to the lease, motion seconded by Mr. Bamsey; motion passed 3-0-0.

Chief reported he got the EHP clearance back on the generator grant. The final step is Governor and Council signing off to get approval.

BOOKKEEPERS BUSINESS

Mrs. Snow confirmed that the board wants nonpublic on the agenda next week to review sealed minutes.

She reported Gemini Sign came to look at the sign.

PUBLIC COMMENT

None

FUTURE DATES

Commissioners meeting 3/29/18 at 4:45 p.m.

There being no other business to come before the Board, meeting adjourned at 8:03 p.m. without objection.

Respectfully Submitted,
Stacy Bolduc, Receptionist

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