

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday January 11, 2018  
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Michael Digregorio, Steve Bamsey, Tom Buco

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper

Absent: Steve Anderson

Public: None

ADMINISTRATIVE BUSINESS

**Mr. Buco made a motion to approve items A through I, motion seconded by Mr.**

**Digregorio;** Discussion: Mr. Buco questioned the Rural Development payment for \$191,000 but the voucher added up to \$193,000, he also wanted it noted CVFD received grant money towards that payment from the State. Mrs. Snow confirmed we have five payments a year. Mr. Buco questioned the Municipal Bond Bank prepaid expense, Mrs. Snow explained they like the payment 30 days in advance, Chief Solomon responded that was to refinance phase two. Mr. Buco questioned if the premiums on the Primex bill were paid annually for workman comp \$36,000, property casualty \$28,000, unemployment for \$1,000. Mrs. Snow responded yes. How the funds were booked for the Granite State Glass bill was briefly discussed. Chief Solomon explained having to purchase radios through Motorola. **Motion passed 3-0-0.**

**Mr. Buco made a motion to approve and sign the Superintendents and Fire Chiefs time card dated 12/24/2017, 12/31/2017 and 1/7/2018 motion seconded my Mr. Digregorio; motion passed 3-0-0.**

**Mr. Digregorio made a motion to accept the Meeting Minutes dated 12/21/2017, motion seconded by Mr. Bamsey; motion passed 2-0-1. Mr. Buco abstained due to not having attended the meeting.**

COMMISSIONERS BUDGET

The Commissioners budget was handed out and discussed next. Numbers were analyzed and finalized. Discussion was specific around having enough budgeted for legal. Mr. Bamsey questioned what properties the property liability insurance covers in the commissioner's budget; Mrs. Snow responded with the aid of a spread sheet, the Commissioners budget covers the Lord Barn and the Park. Mr. Bamsey inquired what happens if CVFD starts promoting events in the park. Mrs. Snow didn't think it would change the amount of the insurance. A brief discussion ensued. Mrs. Snow stated she can look more into it.

Commissioners agreed they were good with the \$35,000 fund balance to offset taxes.

WARRANT ARTICLES

Chief Solomon reported that he is close to final numbers for the year and reported that he underspent the budget by \$40,000; the ambulance generated nearly \$40,000 in extra revenue last year. Chief Solomon suggested putting \$40,000 in fund balance towards article 6 and recommended covering article 18 for \$35,000 with fund balance as well. Mr. Bamsey supported the recommendation to cover article 18 with fund balance instead of taxation. All agreed article 6 and article 18 coming from fund balance. The order of the articles and what would happen to

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other articles if the voters want the sidewalk money to go towards taxes instead of being discontinued was discussed.

Mr. Bamsey asked Chief Solomon to get at least one bid for the new boiler before the meeting, Chief Solomon responded that he would try however everyone is very busy because of the cold weather.

The paint estimate for the Fire Station was briefly discussed. It came in at \$30,000. Articles 14 and 15 for water/ sewer debt were discussed next.

Mr. Bamsey asked Mr. Quint if anyone came to look at the tractor. Mr. Quint responded no, he will check with Keith Hilton to see if he can take a look at it. Mr. Digregorio suggested possibly having someone from the Town of Conway maintenance crew take a look at it.

Details for the new truck for the water/sewer department were briefly discussed.

Exhaust capture system was discussed next. Chief Solomon reported he has a quote from Magna Grip for \$86,000. He went on to explain the apparatus bay lighting is in the way. He is working on the grant application and has included \$10,000 for moving the lighting. CVFD portion would be 5%. Chief is waiting on another quote from Plymovent. The difference between the Magnegrip and Plymovent was discussed (newmatic vs. magnetic).

Mr. Bamsey commented Mrs. Snow did a good job organizing the warrant articles. Mrs. Snow responded she will call Scott Whigham to let him know the Albany boundary line adjustment is the last article in case he wants to attend the meeting.

#### SUPERINTENDANT'S BUSINESS

Mr. Quint reported he is talking with David Mercier about what to do with the sludge. Geo tubes are being considered to get rid of the sludge.

Mr. Quint presented sewer abatement for 69 East Main St. in the amount of \$40.00.

**Mr. Digregorio made a motion to approve sewer abatement for 69 East Main St. in the amount of \$40.00, seconded by Mr. Buco; Motion passed 3-0-0.**

Mr. Bamsey asked how it's going with the equipment bids. Mr. Quint responded we have three sealed bids.

#### FIRE CHIEF'S BUSINESS

Chief Solomon presented two ambulance abatements for the same person for a total of \$1,117.52. The individual meets the income guidelines and is a CVFD resident.

**Mr. Digregorio made a motion to abate \$1,117.52 for ambulance as recommended by the Chief Solomon, Mr. Bamsey seconded the motion; Motion passed 3-0-0.**

Chief Solomon completed the grant application for the generator and he has two bids. He is waiting for one more bid to come in.

The kick off meeting for the FEMA reimbursement for the disaster declaration is tomorrow at the Fire Station.

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Grafton County has signed and sent back their memorandum of agreement.

Mr. Bamsey asked if there have been any problems as result of the cold. Mr. Quint reported the old Journey Church froze up (sprinkler and domestic water). A leak was found in what used to be Palmer Machine. Discussion ensued around sprinkler head freezing at the Elementary School.

Mr. Bucu reported there will be a public hearing regarding house bill hb1726, municipalities being able to bill Fish and Game on January 23, 2018 at 1:00 p.m. in LLB307.

### BOOKKEEPERS BUSINESS

Mrs. Snow presented liens to the Board.

**Mr. Digregorio made a motion to place four properties on notice of lien and to send the paperwork to the Registry of Deeds as recommended by the bookkeeper, seconded by Mr. Bucu;** Discussion: there was an engaging discussion around the lien process and the properties involved; it was decided to look at making a policy later, so the process is the same for everyone. **Motion passed 3-0-0.**

Right to know letter was reviewed and discussed. Letter was signed and will be sent out.

### Policies

Tuition and Training Policy was reviewed. An engaging discussion around tuition vs. training ensued, and if tuition should be paid back if someone leaves. No decision was made on the policy. Mr. Bamsey would like Mrs. Snow to look into if wages can be garnished and can a contract for reimbursement be set up.

Promotions and Advancement will be looked at next week.

Mr. Digregorio updated the Board on Greg Lucini (Solar Turf).

Revision Energy will be at the January 18<sup>th</sup> Commissioners meeting.

Mrs. Snow will e-mail Greg Lucini to invite him to the January 25<sup>th</sup> Commissioners Meeting.

There being no other business to come before the Board, meeting adjourned without objection at 7:00 p.m.

Respectfully Submitted, Stacy Bolduc Receptionist

### OLD AND PENDING

Policies and Procedures  
Goals for Supervisor's  
Mentoring Program

### FUTURE DATES

Commissioners Meeting 1/18/18  
Budget Hearing 2/13/2018  
Annual Meeting 3/13/2018

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