

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Wednesday September 23, 2015
3:00 p.m.
Minutes**

Meeting was called to order at 3:02 p.m.

Commissioners present: Janine Bean, Michael Digregorio

Others present: Gregg Quint- Superintendent, Amy Snow-Municipal Bookkeeper, Chief Solomon

Public present: Tad Furtado, Jay Bisio, Bob Evans, Deb Evans

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to ratify items A through D, Mrs. Bean seconded the motion; motion passed 2-0-0

- A. Ratify A/P Manifest dated 9/17/2015
- B. Ratify A/P Manifests and sign checks dated 9/24/2015
- C. Ratify Weekly Payroll for period ending 9/13/2015
- D. Ratify Weekly Payroll and sign checks for week ending 9/20/2015

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for weeks ending 9/13/2015 and 9/20/2015. Commissioner Quirk being absent, approval of Minutes for September 10th was tabled.

BOC INFORMATION

The commissioners received the executed copy of the agreement between NHDOT, Town of Conway, and CVFD for the Main Street project and asked that it be filed appropriately.

FIRE CHIEF'S BUSINESS

The chief was pleased to announce that the Lion's Club raised \$3,000.00 for the Fire Department to help purchase an Advanced Life Support Full Body Mannequin for training which is three quarters of what is needed (\$4600.00). Mr. Bisio, the Lion's Club President, explained how the Chief was helpful by letting them use the meeting room when they first formed in November. They had a golf tournament to raise the money after asking the Chief what the department needed that they may be able to help with. The Chief would like to continue to help them out as they continue to raise money for other projects. **Mr. Digregorio made a motion as per RSA 31:95-b paragraph I to accept the donation in the amount of \$3,000 from the Lion's Club for a training mannequin for the Fire Department, Mrs. Bean seconded the motion; motion passed 2-0-0.** A picture was taken by Deb Evans of the Lions Club of the Chief accepting the check. Mrs. Bean asked that a thank you note be sent to the Lion's Club.

SUPERINTENDANT'S BUSINESS

Mr. Quint gave an update on the project. The digging on Rt. 16 is complete other than a little clean up. Decisions were made as to where to put the air vents – away from businesses – up into the tree line. The bridge is ready to receive pipe, it was decided that more bracing was needed so they are waiting for the braces. The building is way behind schedule; this will be discussed at the next meeting probably. There was discussion around an e-mail that went back and forth with NCWP regarding the payment CVFD owes them. Mrs. Bean feels that we should make the payment – we were supposed to pay them anyway, they took out short term notes in anticipation

of our payment. Amy relayed that the SCADA system team was here today and it has a 100% read from all stations and the system is ready to go once the antenna is placed.

COMMITTEE REPORTS

Tad Furtado updated the commissioners on his progress. The money CVFD turned back to the state is no longer available. He reiterated that CDBG money requests can only come from the town and he said Earl is happy to help him. He was able to get economic info on our zip code that shows we are a low income community. There are grants available to states that sit on the northern border; there are infrastructure grants as well as other things. The next meeting of the Conway Village Enhancement Committee will be on October 7th at 3:30 at the library.

NEW BUSINESS

*The commissioners reviewed the HealthTrust agreements prior to the meeting. Mr. Digregorio questioned why the section regarding the District's responsibility for retiree benefit payments if the retiree doesn't pay is in bold. He wants to know how long the retiree will be allowed to go without paying before they are canceled. Amy is meeting with the insurance rep tomorrow and will ask the question. These will be tabled until the question is answered.

*Amy presented a Release of Lien for 156 Tasker Hill Rd. She received a check from the mortgage holder for the full amount due. **Mr. Digregorio made a motion to release the lien on 156 Tasker Hill Rd, Mrs. Bean seconded the motion, motion passed 2-0-0.**

*The chief stated that he received a letter of resignation from Sol Rosman, he will be going to the Fire Marshall's office to become the investigator that covers this part of the state. October 11th is his last day. The commissioners and chief agree this is a good move for him. The Chief shared that there is a lot of interest internally however some may not be qualified; he will post the position internally for two weeks then send it out if there are no qualified internal applicants.

*Mrs. Bean asked the chief about the maintenance on the park that was over and above the maintenance contract and he stated that some of it was done. Amy did not think that we were billed yet.

FUTURE DATES

- A. Next Commissioner's meeting 10/1 at 3:30 p.m.
- B. Conway Village Enhancement Committee – 10/7/2015

PUBLIC COMMENT

Tad Furtado asked if he should take the banners off the gazebo or leave them through Veteran's Day. It was decided to leave them up through Veteran's Day; Tad will take them down the following weekend. Mr. Digregorio commended past commissioners for focusing on the park, it looks good and Mrs. Bean concurred. Discussion ensued around getting groups to use it more.

Mr. Digregorio made a motion to enter nonpublic session as per RSA 91-A:3, II(a); motion passed by roll call 2-0.

Motion to leave nonpublic made by Mr. Digregorio was seconded by Mrs. Bean; motion passed 2-0.

Public session reconvened at 4:12 p.m. **Mr. Digregorio made a motion to seal the minutes of nonpublic session, seconded by Mrs. Bean; motion passed by roll call 2-0.**

Meeting adjourned without objection at 4:15 p.m.

Respectfully Submitted, Amy Snow-Municipal Bookkeeper