

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday September 7, 2017  
Minutes**

Meeting was called to order at 4:45p.m.

Commissioners present: Michael Digregorio, Steve Bamsey, Tom Buco

Others present: Gregg Quint- Superintendant, Chief Solomon, and Amy Snow-Municipal Bookkeeper, Steve Anderson

Public: Jennifer Schivone

ADMINISTRATIVE BUSINESS

**Mr. Digregorio made a motion to approve items A through D, motion seconded by Mr. Buco; Discussion:** Mr. Bamsey questioned the bill for 33,500 Chief Solomon explained it was for the air compressor to be reimbursed by FEMA (grant money). **Motion passed 3-0-0.**

**Mr. Buco made a motion to approve and sign the Superintendents and Fire Chiefs time card dated 9/3/2017 motion seconded my Mr. Digregorio; motion passed 3-0-0.**

**Mr. Buco made a motion to accept the Meeting Minutes dated 8/31/2017, motion seconded by Mr. Digregorio; motion passed 3-0-0.**

**Administrative Business**

- a. Ratify A/P Manifest and sign checks dated 9/6/2017
- b. Ratify Payroll and sign checks for period ending 9/3/2017
- c. Ratify Monthly E/O Payroll and sign checks for period ending 8/31/2017
- d. Ratify Monthly O/C Payroll and sign checks for period ending 8/31/2017
- e. Approval and signing of Superintendent's. and Chief's timecards for period ending 9/3/2017
- f. Approval of Meeting Minutes dated 8/31/2017

SCHIVONES

Jennifer Schivone came before the Board to update them on the progress on purchasing the Brick Building. Jen called Alpine Title and she was told she can down load the purchase agreement and it would be \$395.00 for the title search. Mrs. Snow will help her fill out the purchase agreement. Mr. Bamsey explained the Board wants to help her with this process and proposed that the Schiavone's pay the closing cost and deduct it from the bid of \$4,000.00. The details will get worked out with Alpine Title.

MARY SEAVEY

Mary Seavey came before the Board on behalf of Bone Builders (osteoporosis prevention) who meet at the Congregation Church twice a week to discuss parking at the Park. The group would like to park at the park Tuesday's and Thursday's between 10:00 a.m. - 11:00 a.m. Mr. Bamsey

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said his initial reaction is absolutely, he just questions if the church or Mountain Top Music have anything going on at that time. Mary also asked about parking for Dinner Bell. Mr. Digregorio's only concern was if people started leaving garbage behind. Mr. Bamsey concern was the traffic through there, it's not pedestrian friendly. It was decided the group can park at the Park.

### SOLAR GARDEN CONTRACT

Mrs. Snow said she has requested a clean copy of what Solar Garden is proposing for a contract from Andrew and she has not heard back from him yet.

### SUPERINTENDANT'S BUSINESS

Mr. Quint reported he emailed David Mercier regarding work that needs to be done for Phase II. Mrs. Snow said David heard back from Stew at Defelice and stated they should have everything done by Oct. 15<sup>th</sup>. Mr. Digregorio asked if we looked into renting equipment in case Defelice can't get the work done. Mr. Quint said he would look into it.

Mr. Bamsey said he saw the posting in the paper for the Public Hearing regarding the sludge permit for September 25<sup>th</sup> at 7:00 p.m. at the Fire Station.

### FIRE CHIEF'S BUSINESS

Chief Solomon reported he got a quote from Granite State Glass for the windows; both buildings would be \$35,422.00. He heard from Carl at Chicks and he will come next Tuesday to look at both buildings and give Chief Solomon a quote.

Chief Solomon reported that the radio system completely failed Monday. It was repaired on Tuesday. The tower failed and it will be a shared cost between North Conway Fire and CVFD. The reason is unknown at this time Conway PD could not hear or understand what was being said.

Chief Solomon has met with the other four Fire Chiefs regarding radios and said they are on board with a formula based on call volume to share the cost for putting up a new repeater. If everyone participates CVFD would pay around \$22,000-\$23,000 instead of \$50,000.

A meeting was also held between the five Fire Chief's and Conway PD regarding dispatch. Dispatch software upgrade was discussed to do fire dispatching. Tentative quote for the upgrade is \$12,000 to be shared between the five fire departments. Discussion ensued around the challenges with getting a radio grant.

Fish and Game has reached out to Chief Solomon regarding supporting CVFD in doing carry outs. Discussion ensued around the number of people needed to do a carry out and the financial cost.

The last piece of business Chief Solomon reported on is the meeting he attended in Concord with Emergency Management regarding Swift Water Rescue teams. CVFD is a part of the State's infrastructure to manage swift water and flood rescue. Emergency Management is looking for a team to possibly go to South Carolina. The Emergency Management team has three requests to send a team for Hurricane Irma. Chief Solomon gave some history on how the Emergency Management was started and the process of sending someone from CVFD if asked. CVFD

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would be reimbursed for any cost. Chief Solomon needs permission from the Commissioners to sign the MOU (memorandum of understanding) with the state to make it legal.

**Mr. Digregorio made a motion to give Chief Solomon as Fire Chief to sign the MOU (memorandum of understanding) with the State regarding swift water flood rescue for Irma, seconded by Mr. Buco;** Discussion: Mr. Bamsey asked if there is damage to any equipment while there who's insurance pays for it. Chief Solomon said if it is an insurance claim than it's ours but typically any damaged equipment gets put on the bill for reimbursement depends on what we are talking about for equipment. Discussion ensued around sending part time staff vs full time staff due to NH Retirement. **Motion passed 3-0-0.**

### Bookkeeper Business

Mr. Bamsey signed request for payment for release of retainage and pay requisitions for Defelice.

The Discipline Policy was reviewed. It was decided to terminate the Discipline Policy.

**Mr. Digregorio made a motion to terminate the current Discipline of Employees Policy, seconded by Mr. Buco; Motion passed 3-0-0.**

There being no other business to come before the Board, meeting adjourned without objection at 6:23 p.m.

Respectfully Submitted,

Stacy Bolduc  
Receptionist

### OLD AND PENDING

Policies and Procedures  
Goals for Supervisor's  
Mentoring Program  
Brick Building  
Solar Garden

### FUTURE DATES

Commissioners Meeting 9/14/17