

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday September 22, 2016
Minutes**

Meeting was called to order at 4:30 p.m.

Commissioners present: Janine Bean, Michael Digregorio, Steve Bamsey

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper

ADMINISTRATIVE BUSINESS

Mr. Bamsey made a motion to approve items A through B, motion seconded by Mr. Digregorio; motion passed 3-0-0.

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 9/18/16
Mr. Bamsey made a motion to approve the Meeting Minutes dated 9/15/2016 Mr. Digregorio seconded the motion; motion passed 3-0-0.

Ms. Bean states we have a letter from North East Credit Union and asked if everyone has seen it regarding the waiver. She has some questions as to how to respond to them. She said she would like to talk to Municipal Association to ask them how to respond because their letter is all messed up, they have us confused with the Town. Mr. Bamsey asked what the purpose of the waiver is. Ms. Bean explained if they have a system that is active and in good condition our policy is we can give them a five year waiver once the sewer has gone by, the law states they have to hook up to a public sewer if it goes by within 100ft our policy is 400ft. Ms. Snow read a letter she drafted addressing some of the misunderstandings in the North East Credit Union letter. Discussion ensued around the waiver. It was agreed that they need to understand the difference between the Town and CVFD. Ms. Bean said she would take the letter and address the concerns, a copy would be sent to Mr. Magee and the lawyer.

BOC INFORMATION

FIRE CHIEF'S BUSINESS

The Fire Chiefs Business opened with discussion around Ambulance proposals. In reviewing the subsidy section of the RFP. Mr. Bamsey questioned why not bump year five up to make sure we are adequately subsidized. Chief Solomon said it is hard to look ahead five years, but if call volume continues to rise we should get additional revenue from the billing side. He went on to say he does not anticipate hiring anymore career staff so he felt he was going to cover it. However since he wrote the proposal he got the new New Hampshire retirement rates and they went up. He said we can bump it up if you want. Mr. Bamsey said he didn't want to he just wanted to make sure we were adequately subsidized. Mr. Digregorio questioned what the amount is for non-payments per year. Discussion ensued around numbers. Mr. Digregorio asked who will write the language in the contract. Mr. Solomon responded Earl did it last time but when we get to that point we can go back and forth on language. Mr. Digregorio would like to see language

around non-payments for people outside of the precinct. Chief Solomon said he did not think we would have any chance of getting that passed at the town it would have to be put in the RFP. Discussion ensued responding to the RFP. Ms. Bean redirected the Board by stating we are talking about the RFP and agrees year five should go up to \$135. Mr. Bamsey complimented Chief Solomon on the thoroughness of the RFP. He was able to read it and understand it the way it was broken down. Mr. Digregorio questioned if he went back through the document after he finished it to make sure he answered all of their questions. Chief Solomon said yes, other than the page numbering that needs to be added he said he referenced their paragraphs when he is talking about specific items from the proposal and added a cover sheet for financials. Ms. Bean questioned what the board wanted Chief to do with the fifth year. The consensus was to change year five to \$135.

Mr. Bamsey made a motion to submit proposal to provide ambulance service to the Town of Conway for service area Two, Mr. Digregorio seconded the motion; motion passed 3-0-0.

Chief Solomon then went on to review Town wide fire he presented his hypothetical calculation for 2017 if we were covering the whole Town which includes hiring six additional full time people and equipping a third ambulance. Numbers and scenarios were discussed. He outlined the challenges in providing Town wide fire and how he would overcome the challenges of staffing and equipment. Mr. Digregorio suggested that he should add that anyone submitting a proposal is going to have these same challenges. Discussion ensued.

Mr. Bamsey saw the North Conway precinct meeting on television and said they were discussing whether or not they were even going to go to the school district to look for the back revenue. He stated we should still be getting some money back even if the school district did not pay. Ms. Snow said the way it was explained to her in November they would send it to the school so they could budget for it in their next budget season. Ms. Bean said we should get the minutes of the meeting first to see what is going on.

Regarding water and sewer rates Mr. Bamsey questioned the fees for Lamplighter Park. Ms. Snow explained how they are currently being charged. Discussion ensued. Ms. Bean questioned keeping o/m on water and sewer under rents and revenue. Ms. Snow responded under usage. Ms. Bean asked why we would want to change anything on the water side. She then asked why aren't we looking at sewer debt and having a betterment fee that is fair to everybody; we don't have a problem paying our water debt. The thing that isn't fair is the sewer debt. Ms. Bean said we have a trust fund for the sewer debt that we put demand fees in. Everyone is paying for the sewer debt through the demand fees. Ms. Snow said not demand fees connection fees. Ms. Bean read article # 17 it states the following for \$205,000 for the sole purposes of \$35,000 from sewer fund balance, \$34,007 from connection fees and \$140,000 from taxation. She suggested Next year we can still fund this trust fund by demand fees for sewer debt. Ms. Snow said she thought the purpose of the trust fund is to pay the January payment. Ms. Bean responded continuously. Discussion ensued around betterment fees and how to apply them so everyone is paying for the sewer debt.

Ms. Snow will present numbers next week or the following week representing Ms. Beans proposal.

Mr. Quint and Mr. Bernier attended a meeting regarding the drought both municipalities are solid. The concern is for the private well owner's.

Chief Solomon presented information on how to change district boundaries. Discussion ensued.

SUPERINTENDANT'S BUSINESS

Mr. Quint updated the Board that everything is going smooth with the sludge. They are not getting as much product out of it; we have sent a lot of fluid North. Mr. Digregorio asked how they like the concentrated mix. Mr. Quint responded it's not as concentrated as they thought it was. Mr. Bamsey asked if it's not concentrated is that good or bad. Mr. Quint said that is a good thing to us because it won't take as much to clean out the big lagoon.

OLD AND PENDING

Policy and Procedures

Ambulance Billing Write-off Policy

Review on Non- Pubic Meeting Minutes 2009-2001 (6)

Reimbursement form North Conway regarding school district's portion of sewer improvement project.

Water and Sewer Rates

FUTURE DATES

Commissioners Meeting 9/29/2016

Meeting adjourned without objection 6:30 p.m.

Respectfully Submitted,
Stacy Bolduc
Receptionist