

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
October 29 2015, 2:30 P.M.
Minutes**

Meeting was called to order at 2:30

Commissioners present: Janine Bean, Joseph Quirk

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper

FIRE CHIEF'S BUSINESS

The Chief went over a report covering all the mutual aid CVFD provided for the year to Care Plus as well as other towns (attached). He shared this with the Town Manager and plans on sharing this with the other towns. Mrs. Bean stated that we may want to consider billing Care Plus. He covered what was spent on the new ambulance (attached) – no offers on the ambulance for sale. He relayed that the building security for the Firehouse is complete and under budget. He went over his budget to date. He explained an issue with a hole in the ceiling in his office and found minimal insulation in the attic; he is getting quotes to see if he can rectify this issue. Discussion ensued. The Chief stated that they are very busy and that there are many factors driving this.

ADMINISTRATIVE BUSINESS

Mr. Quirk made a motion to ratify items A and B, Mrs. Bean seconded the motion; motion passed 2-0-0.

A. Ratify A/P Manifests and sign checks dated 10/29/2015

B. Ratify Weekly Payroll for period ending 10/25/2015

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 10/25/2015.

Mr. Quirk made a motion to approve Meeting Minutes dated October 15, 2015, motion seconded by Mrs. Bean; motion passed 2-0-0

Mr. Quirk made a motion to approve Meeting Minutes dated October 22, 2015, motion seconded by Mrs. Bean; motion passed 2-0-0

SUPERINTENDANT'S BUSINESS

Mr. Quint was asked for a rough draft of Capital Improvements and budget for next meeting. Mr. Quint gave an update on the projects – Lamplighters entry – discussion ensued regarding trench for force main, **Mr. Quirk made a motion to cover the cost of road repair at Lamplighter's entrance as recommended by the Superintendent and Underwood Engineers, Mrs. Bean seconded the motion; motion passed 2-0-0.** Mr. Quint continued with project update – the new grit removal building is all brick, everything to close up the building is on site. The machinery should be here next week. It may be done by February. The bridge is all hooked up and just the insulation needs to be completed. Mr. Quirk asked about the pole holding and the end result was around \$100 so it was decided to let it go but discussion will probably be held at the next meeting when Mr. Digregorio is present. Mrs. Bean will relay Mr. Quirk's feelings because he will not be present at the next meeting.

The Chief left the meeting at 2:50 p.m.

Amy relayed some information regarding demand fee – if demand fees were discontinued for residential (single family homes) that close down for the winter or are shut off for some reason but not in lien, we could lose around \$2500. Mrs. Bean wanted to bring up the cost charged to new house construction. We charge \$1000 buy in to water plus \$230 for the meter. North Conway charges \$580 to buy in and \$320 for the meter (\$1000), Mrs. Bean would like to propose that our \$1000 include meter for 5/8” single family residential. Discussion ensued around what is considered commercial/residential.

BOC INFORMATION

Commissioner’s reviewed letter from Underwood Engineers stating they have sent the Washington St. water tie sheets and an invite to an NHMH Conference.

FUTURE DATES

Next Commissioner’s meeting 11/12/2015

Public Hearings 11/5/2015 Pollard Street 6:30 Sidewalks 7:30 – Fire Station Meeting room

Conway Village Enhancement Committee 12/9/2015

Meeting was adjourned without objection at 3:05 p.m.

Respectfully submitted,
Amy Snow
Municipal Bookkeeper