

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday, October 8, 2015  
3:30 p.m.  
Minutes**

Meeting was called to order at 3:32 p.m.

Commissioners present: Janine Bean, Michael Digregorio, Joseph Quirk

Others present: Gregg Quint- Superintendent, Amy Snow-Municipal Bookkeeper, Chief Solomon

ADMINISTRATIVE BUSINESS

**Mr. Digregorio made a motion to ratify items A through D, Mr. Quirk seconded the motion; motion passed 3-0-0**

- A. Ratify A/P Manifest and sign checks dated 10/8/2015
- B. Ratify Weekly Payroll for period ending 10/04/2015
- C. Ratify Monthly Payroll and sign checks for period ending 9/30/2015
- D. Ratify Quarterly Payroll and sign check for Elected Official Q-3

**Mr. Digregorio made a motion to approve Meeting Minutes dated October 1, 2015, Mr. Quirk seconded the Motion; motion passed 3-0-0**

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for weeks ending 10/04/2015.

The Commissioners and Chief Solomon signed the Thank You letter to the Lion's Club for the generous donation accepted at last week's meeting for the training mannequin.

BOC INFORMATION

Discussion ensued regarding a letter from Underwood Engineers about Additional Paving (attached) (Article 3 Wastewater Improvements). Underwood is taking care of this issue. Questions arose around how long the paving plants will remain open and Mr. Quint was asked to call David Mercier who was not available.

Mrs. Bean left the meeting and meeting was recessed at 3:55. Mrs. Bean returned to the meeting and it reconvened at 4:05

FIRE CHIEF'S BUSINESS

The Chief presented a report showing accounts he would like to send to collections and write off. One of the write offs was due to the fact that CVFD cannot bill Massachusetts Medicaid because we do not have a Mass Medicaid number and it is unlawful for us to bill the patient directly. The Chief has asked Comstar for the RSA stating this fact as well as the fact that if we bill the customer directly it could affect our ability to bill NH Medicaid. Comstar supposedly is having a lawyer send us this law. Mass Medicaid will not give us a number because we are in Northern NH. Mr. Digregorio questioned our ability to charge by Credit Card at time of pick-up unless it is a life or death situation. Chief Solomon explained that we cannot refuse transport. The Chief was asked to write a letter to one of the clients that got a check from their insurance and kept it. The letter is to state the violation of the RSA and that she needs to pay the bill. One of the customers requested to be written off; both he and his wife were transported in the same

ambulance, her bill was paid 100% and all but \$390 was paid for him. **Mr. Quirk made a motion to write off \$6864.19 as recommended by the chief, Mr. Digregorio seconded the motion; motion passed 3-0-0. The chief was directed to send the rest collections.**

#### SUPERINTENDANT'S BUSINESS

Amy gave an update on arrearages – attached. Only 3 customers are on a payment plan. Most of the arrearages are in lien status. Discussion ensued regarding the formula used to determine the buy in figure to NCWP - connections versus effluent.

#### COMMITTEE REPORTS

Mr. Digregorio gave a report on the Main Street Enhancement Committee that met on October 7. He recapped the reports that were given by Mr. Furtado at the September 23<sup>rd</sup> BOC meeting. Mr. Digregorio related that the biggest question that comes up most of the time when Tad asks an organization what kind of money is available is what the money is going to be used for. Mr. Digregorio relayed that the Town has made it clear that they would not support period lighting as long as the poles and wires were in place. The Town pays the electric bill and they will not pay for both street lights and period lighting. If utilities can/will not be buried then the most that can happen is cosmetic – not heavy duty things. There was some conversation regarding the sidewalk turnover. Tad had a conversation with Steve Porter outside of the committee who relayed the impression that the town wants the money in CVFD's Trust Fund designated for sidewalks. There was also conversation regarding EverSource and the money they have set aside to give people to get the northern pass going. The people up north who got this money gave it back so that money is out there. Mrs. Bean asked, "So, Conway Village wants to take some of that money from the Northern Pass? Do we support the taxpayers in the North or do we support EverSource?" To which Mr. Digregorio replied, "I would say, for \$10,000 we support the people around here, for \$2 million...?" more discussion ensued. Mr. Quirk asked if FairPoint is underground and Mr. Digregorio stated that there is stuff underground and more up above that we can see. FairPoint was contacted by Dave Mercier regarding them working with us to bury more during our project but they have not responded. Amy will get that letter to Mike.

Mr. Digregorio went to Concord for a hearing on HB511 regarding funding municipal water and sewer projects. Mr. Digregorio's impression was that the committee was confusing old projects with new projects. One member did not want any money to go towards this. Mr. Digregorio was allowed to speak to the committee and gave them a quick history of CVFD's treatment plant and the votes taken to improve it. He explained the commitment the state made and the fact that they are not honoring it. He implored them to figure out how to fund this commitment. He also explained how much money our Saco River brings into Concord and Conway only gets a fraction of it back and our commitment to improve the plant protects the river. Mrs. Bean reminded us that RSA states that they must pay and municipalities must get together and sue the state. Mr. Digregorio stated while in Concord it was confirmed that we can sell bulk water. Mr. Digregorio stated that Dave Bernier is willing to come before this Board with a presentation about selling water. Mr. Digregorio will ask Mr. Bernier to come in.

#### NEW BUSINESS

Mrs. Bean wants to know the yearly income from demand fees. Amy will get her this info. It was explained what demand fees are for; basically user and demand fees support operation and maintenance costs.

Amy reported on three trainings she set up for our soon to retire employees: Service Link talked about Medicare and Medicaid, HealthTrust Retiree Specialist came and talked about health insurance after retirement and New Hampshire Retirement came and spoke to group one

employees about retirement benefits. Both Gregg and Kenny felt they were all beneficial. Mr. Digregorio mentioned that HealthTrust will come up here to do testing for employees at no cost.

OLD AND PENDING

The Town will be here on October 15 for a meeting regarding sidewalk turnover at 4: p.m.

FUTURE DATES

- A. Next Commissioner's meeting 10/15 at 3:30 p.m.
- B. Main Street Enhancement Committee – 12/09/2015 at 4:30

Mrs. Bean stated that the Board would like to start seeing budgets from the Chief and Superintendent.

**Mr. Quirk made a motion to enter nonpublic session at 5:06 as per RSA 91-A:3, II(a); motion seconded by Mr. Digregorio motion passed by roll call 3-0.**

Public session reconvened at 5:25 p.m. **Mr. Digregorio made a motion to seal the minutes of nonpublic session, seconded by Mr. Quirk; motion passed by roll call 3-0.**

While in non-public, the commissioners reviewed 3 sealed minutes from the 1990's and early 2000's. **Mr. Digregorio made a motion to reseal the minutes of 8/31/95 and 11/3/2008, motion seconded by Mr. Quirk; motion passed 3-0-0.**

**Mr. Digregorio made a motion to unseal the minutes of 3/25/99, seconded by Mr. Quirk; motion passed 3-0-0.**

Meeting adjourned without objection at 5:31 p.m.

Respectfully Submitted, Amy Snow-Municipal Bookkeeper