

**CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
November 13, 2014**

**Comm. Bean called the meeting to order at 12:32 p.m.**

**Commissioners Present at Start of Meeting:**

Janine Bean  
Thomas Bucu  
Joseph Quirk

**Others Staff Members Present at the Start of the Meeting:**

Fire Chief Stephen Solomon  
Superintendent Gregg Quint  
Bookkeeper Amy Snow  
Office Receptionist Paula Abraham

**Others Present:**

Appointment 1:00 p.m. | Rob Nadler- Town of Albany  
Mr. Nadler was a no show for this appointment.

**Administrative Business**

- Approval of A/P Manifest and checks date November 13, 2014 - ***Moved by Comm. Bucu; seconded by Comm. Quirk; no further discussion; motion passed 3-0-0.***
- Approval of Weekly Payroll Manifest and checks for period ending November 9, 2014 - ***Moved by Comm. Bucu; seconded by Comm. Quirk; motion passed 3-0-0.***
- Approval of Payroll Manifest and check for Ken Boutilier (vacation) for period ending November 23, 2014 - ***Moved by Comm. Bucu; seconded by Comm. Quirk; motion passed 3-0-0.***
- Time sheets for Superintendent Gregg Quint and (Fire) Chief Stephen Solomon were reviewed and signed by Comm. Bean.
- Approval of the Minutes - Minutes of the November 6, 2014 Commissioners meeting were reviewed prior to the meeting; ***Moved by Comm. Bucu to accept the minutes of November 6, 2014; seconded by Comm. Quirk;*** further discussion: Comm. Bucu questioned the terminology in reference to the word "basin" when discussing the low pressure sewer system proposed for Evergreen on the Saco and was advised that basin was stated in the discussion but may have been intended to mean manhole; ***motion passed 3-0-0.***

### **Correspondence Items (F.Y.I)**

- Commissioner's folder was reviewed - Comm. Bean read a response letter from the Department of Justice pertaining to the FairPoint issue to the Board.

### **Emergency Services**

- Chad McCarthy vacation pay - The policy is silent upon termination. The amount being disputed is \$37.86 which equals two hours of vacation pay. There is no payout policy. He is liable to continue to make a giant stink about this issue. Comm. Bean directed the Chief to advise Mr. McCarthy to schedule an appointment with the BOC to discuss. The Chief added that any discussion with him makes him want to go home and drink. Comm. Quirk stated that it is expedient to pay him the \$37.86 and have a nice day. Ms. Snow advised that it would be setting a precedent. Comm. Bean added that he has two hours of vacation time that he did not use. Comm. Bucu stated the same. The policy is if you don't use the vacation time you lose it; let him come see us.
- Comstar billing has been moved over.

### **Superintendent**

- Force Main - The contractor is all done digging in the road on Route 16. The catch basins on Washington Street are being cleaned out tomorrow.
- District Park Lighting - one street light is working. We have 7 replacement light bulbs; who's responsibility it is to change those. Chief Solomon stated that Pope Security has done it in the past and has called about it.

### **New Business**

- Ms. Snow advised that four quotes have been received for a CVFD website and have decided to go with Mark Frydman of WebMarc Solutions. He will have it up and running by Christmas. Comm. Bucu asked how much and was advised \$600 which will be split between water and sewer and a small amount to the Commissioners. Ms. Snow asked Mr. Frydman why he was so much less than the others and was advised that it was because we are a municipality. Mr. Frydman is local, he will provide training; uploading minutes, agendas, annual meetings, public notices, special meetings, pictures, names and email addresses of the Board, etc. The Chief advised that he can implement an auto forwarder on it so that it will forward email to personal email or your phone.
- Evergreen on the Saco - The Chief advised that Ed Duffy stopped in the fire station and explained that his house shares a leach field with 4 other houses. It becomes soft and has an odor at times and is very interested in hooking up to our sewer. This is exactly the opposite of what Ed Poliquin stated and just wanted to make sure the Board had all the information to make a decision. Comm. Bucu commented that it is below grade so gravity would not work. Sup. Quint advised yes, the failure of the leach field needs to be confirmed. The pumps are in place already but will probably go away. Comm. Bean stated if that one is failing how many more are going to fail. Mark Lucy will be talking to David Mercier. The Chief commented that maybe Evergreen on Saco needs to have a survey. Further discussion continued.

**Old & Pending Issues**

- Great Bridge Properties - Comm. Bean directed Sup. Quint to send a letter response advising of the Board's decision to not abate the connection fees and to include a copy of the minutes citing the motion.

**Public Comments**

No public comment.

**Future Dates**

- The next Board of Commissioners meeting will be Thursday, November 20 at 12:30 p.m.
- There will be no Board of Commissioners meeting the week of Thanksgiving; next meeting will be on Thursday, December 4 at 12:30 p.m.
- Phase II Force Main Project Meeting - Thursday, November 20 at 10:00 a.m.
- Main Street NH DOT Coordination Meeting | Friday, November 21 at 1:00 p.m. in Concord.

Without objection, the meeting was adjourned at 1:25 p.m.

Respectfully Submitted,  
Paula Abraham  
Office Receptionist