

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday March 3, 2016
Minutes**

Meeting was called to order at 3:34

Commissioners present: Janine Bean, Michael Digregorio via phone, Joseph Quirk

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper Stacy Bolduc Receptionists, Steve Bamsey.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A through E, motion seconded by Mr. Quirk; motion passed 3-0-0.

- A. Ratify A/P Manifests and sign checks dated 3/3/2016
- B. Ratify Weekly Payroll and sign checks for week ending 2/28/2016
- C. Ratify Monthly EO Payroll and sign checks month ending 2/29/2016
- D. Ratify Monthly EO payroll month ending 3/31/2016
- E. Ratify Month On-call payroll and sign checks month ending 2/29/2016
- F. Approval of Meeting Minutes dated February 25,2016
- G. Approval and signing of Superintendent's and Fire Chief's time sheets for week ending 2/282016

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 2/28/2016
Mr. Digregorio made a motion to approve the Meeting Minutes dated February 25, Mr. Quirk seconded the motion; motion passed 3-0-0.

Mrs. Bean assigned the warrant articles for the annual meeting.

BOC INFORMATION

File was reviewed discussion ensued around the letters from representatives.

FIRE CHIEF'S BUSINESS

Chief Solomon gave an update on Comstar billing out of state Medicaid. Comstar contacted Mass Health in regards to being able to bill Mass Medicaid and was directed if we do not have a provider number then we need to bill the patient. Massachusetts will not issue us a provider number because we do not have sufficient volume of Mass Health patients and we are more than 50 miles from the border. Comstar wants Chief Solomon to get direction from the Commissioner's on how to proceed to bill patients with out of state Medicaid. Discussion ensued.

Mr. Quirk made a motion, patients with out of state Medicaid are direct billed by Comstar, Mr. Digregorio seconded the motion; motion passed 3-0-0.

SUPERINTENDANT'S BUSINESS

Amy updated the commissioners on an email she received from New Hampshire Municipal Association (attached) on the process to be able to sell the brick building on 9 Olympic Lane. Discussion ensued. There is a process before that can be done. Mrs. Bean suggested voters be filled in on the Districts intent at the annual meeting.

Amy handed out a copy of a contract that is being proposed for sewer abatement agreement between The Conway Village Fire District and Tuckerman's Brewing Company. Discussion ensued around the details. Mrs. Bean suggested we have our lawyer review it to make sure it is legally binding Chief Solomon suggested Nick take a look at the contract first before we send it to the lawyer to see if he agrees with the contract or if he wants anything changed.

OLD AND PENDING

- A. Connection fees
- B. Safety committee
- C. Procedure Manual

Future Dates

- A. Annual Meeting 3/8/2016
- B. Next Commissioners meeting 3/17/2016 at 3:00
- C. Attorney Crean 3/17/2016

FUTURE Business

- A. Cross- Connection Program
- B. Vachon Clukay Survey

Meeting adjourned without objection 4:16 p.m.
Respectfully Submitted Stacy Bolduc, Receptionist