

Date Approved: 1/30/15

**CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
January 23, 2015**

Comm. Bean called the meeting to order at 12:35 p.m.

Commissioners Present at Start of Meeting:

Janine Bean
Thomas Bucu
Joseph Quirk (not present)

Others Staff Members Present at the Start of the Meeting:

Fire Chief Stephen Solomon
Superintendent Gregg Quint
Bookkeeper Amy Snow (not present)
Office Receptionist Paula Abraham

Others Present: David Mercier – Underwood Engineers

Administrative Business

- Approval of A/P Manifest and checks dated January 22, 2015 (2014) – **Moved by Comm. Bucu; seconded by Comm. Bean**; further discussion; Comm. Bucu commented on the Memorial Hospital medication list specifically to the cost of some of the medications; **motion passed 2-0.**
- Approval of A/P Manifest and checks dated January 22, 2015 (2015) – **Moved by Comm. Bucu; seconded by Comm. Bean**; further discussion; Comm. Bucu commented on the ambulance repair and the cross connection training; **motion passed 2-0.**
- Approval of Weekly Payroll Manifest and checks for period ending January 18, 2015 - **Moved by Comm. Bucu; seconded by Comm. Bean; motion passed 2-0.**
- Approval of Elected Official Payroll Manifest and check for period ending January 31, 2015 - **Moved by Comm. Bucu; seconded by Comm. Bean; motion passed 2-0.**
- Time sheets for Superintendent Gregg Quint and (Fire) Chief Stephen Solomon were reviewed and signed by Comm. Bean.
- Approval of the Minutes - Minutes of the December 18, 2014 Commissioner's meeting were reviewed prior to the meeting. The minutes of the December 18, 2014 meeting are tabled for the next meeting when Comm. Quirk is present.
- Approval of the Minutes – Minutes of January 16, 2015 Commissioner's meeting were reviewed prior to the meeting. **Moved by Comm. Bucu to accept the minutes of January 16, 2015; seconded by Comm. Bean motion passed 2-0.**
- Items for Signature Folder
 - Coleman's Audit Verification of Balance Due Letter – Comm. Bean signed as presented.

Correspondence Items (F.Y.I)

- BOC folder was reviewed – An email invitation (attached) from the Town of Conway was reviewed to attend a meeting on January 29, 2015 to discuss a Business Resiliency Grant awarded to the North Country Council for \$300K. Chief Solomon is planning to attend.

Emergency Services

- The other ambulance will be needing service. Comm. Bean asked about the Quint that is was sold and was advised that there may be another one available but the price was too high. Comm. Bean stated that we will have to put more money into the Capital Reserve account.

David Mercier entered the meeting at 1:00 p.m.

Appointment – David Mercier | Underwood Engineers

- Projects Update – Mr. Mercier advised the Board that he has been sparring with Stu McCormick from DeFelice regarding some of the costs relating to manholes and advised that this item is part of change order #2 and is being evaluated. Comm. Bucu commented on the cost of the ridged foam insulation.

Mr. Mercier provided a detailed review of each project to the Board as outlined on the agenda (attached). There was a discussion regarding an increase in user/tax rates due to the Interconnect with NCWP. Mr. Mercier will compile a few scenarios “User versus Tax Rate” for consideration. A comparison of running the WWTF and connecting to NCWP was discussed. The only expense that is being eliminated is the electricity to run the plant. Comm. Bucu asked if additional staff is needed when on-line with NCWP and was advised no.

Comm. Bucu provided information on HB 376-FN-A (attached). Discussion ensued regarding the delayed and deferred funding. A letter of support from the Board on this bill will be submitted by Comm. Bean.

David Mercier exited the meeting at 3:35pm

Public Comment

No public comment

Future Dates

- Board of Commissioners meeting:
 - Friday, January 30 at 12:30 p.m.
 - Friday, February 6 at 12:30 p.m.
 - Friday, February 13 at 12:30 p.m.
- Budget Hearing – Tuesday, February 10 at 7:00 p.m. at ES Station Meeting Room
- Annual Meeting – Tuesday, March 10; Polls open at 5:00 p.m. | Meeting begins at 7:00 p.m.

Without objection, the meeting was adjourned at 3:46 p.m.

Respectfully Submitted,
Paula Abraham
Office Receptionist