

Date Approved: 2/20/15

**CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE MEETING
February 6, 2015**

Comm. Bean called the meeting to order at 12: 30 p.m.

Commissioners Present at Start of Meeting:

Janine Bean
Thomas Bucu
Joseph Quirk (not present)

Others Staff Members Present at the Start of the Meeting:

Fire Chief Stephen Solomon
Superintendent Gregg Quint
Bookkeeper Amy Snow
Office Receptionist Paula Abraham

Others Present: Tad Furtado
Mary Scavcy

Administrative Business

- Approval of A/P Manifest and checks dated February 5, 2015 – ***Moved by Comm. Bucu; seconded by Comm. Bean;*** further discussion; Comm. Bucu commented on the HealthTrust and Xerox (Fire House Software) payables; ***motion passed 2-0.***
- Approval of Monthly Payroll Manifest and checks for period ending January 31, 2015 - ***Moved by Comm. Bucu; seconded by Comm. Bean; motion passed 2-0.***
- Approval of Weekly Payroll Manifest and check for period ending February 1, 2015 - ***Moved by Comm. Bucu; seconded by Comm. Bean; motion passed 2-0.***
- Time sheets for Superintendent Gregg Quint and (Fire) Chief Stephen Solomon were reviewed and signed by Comm. Bean.
- Approval of the Minutes – Minutes of January 30, 2015 Commissioner’s meeting were reviewed prior to the meeting. ***Moved by Comm. Bucu to accept the minutes of January 30, 2015; seconded by Comm. Bean motion passed 2-0.***

Correspondence Items (F.Y.I)

- BOC folder was reviewed

Emergency Services

- Snow plowing a lot. 12A2 has been out of service again all week. The EGR cooler went which is a \$1,100 part. Hopefully it will be back today. This is the ambulance we were hoping to trade in this year.

Superintendent

- Abatement Request – 305 West Main Street Cabin #3 – *Move by Comm. Bucu to abate \$31.42 as presented; seconded by Comm. Bean; motion passed 2-0.*
- Pequawket Drive – David Mercier had a question on the status. Comm. Bean advised that she had a conversation with Mr. Mercier and advised that this item has been tabled for now. Sup. Quint will respond to Mr. Mercier of the Board’s intent.
- Stacking snowflakes and fixing frozen meters.

Old & Pending

- 2015 Budget & Warrant – Comm. Bean discussed the petition warrant article that was submitted by Tad Furtado. The Chief stated that if it passes, the Board needs to schedule a meeting with the Board of Selectmen of the Town of Conway to work out the details. The Chief stated that we have already spent three quarters of sidewalk budget. Either way this should not affect the operating budget just the Capital Reserve fund. Comm. Bucu brought up fix amounts that are with NH DOT; if this is approved then we may not get anything. Ms. Snow stated that it does affect the Sidewalk Trust Fund if it passes. There is a sidewalk fund that is to maintain, replace and expand sidewalks that is raised by taxation. 30% of the water lines are under sidewalks. Ms. Snow recommended changing the purpose of this fund so that it would cover repairs for a water main break. Comm. Bean stated that this article directly impacts the Main Street project and she has not received a response from Paul D. and David Mercier. There was much discussion on the logistics of the impact on the District and the Main Street project should this article pass. The Chief stated that if it passes it does not necessarily kill the Main Street project. Discussion on the order of the petition articles ensued. Comm. Bean stated that the voters can always take the articles out of order. The Chief recommended to require a 2/3 vote. It will be a ballot item and will need to be counted and added that typically a petition article is put at the end. The ordering will be done after the budget hearing.

The Board reviewed the latest draft version of the warrant.

Public Comment

Tad Furtado and Mary Seavey were present to discuss the petitioned warrant article submitted to surrender the sidewalks to the Town of Conway. Mr. Furtado updated the Board of events since he was last here. From the recent meeting of the Conway Village Project; the group supported the surrendering of the sidewalks and the Main Street project and asked if the petition qualified and was advised yes. He suggested taking the question out of order and would expect the Town and District to work out the process. Mr. Furtado stated the he would hope that the Main Street project would happen in 2016 when the sidewalks are under the towns domain and went on to explain that the main intent of this article was that the Main Street project would fall under the Town of Conway and asked if the wording could be changed but was advised no; once it is submitted the intent cannot be changed. There was a discussion on submitting a warrant article to turn the Supervisors of the Checklist over to the Town.

Mr. Furtado stated that the amendment of \$25K at last year’s annual meeting was framed for Streetscape. Comm. Bean advised that the voters changed it once Streetscape went away. The Chief believes that the money in the Capital Reserve fund is up to negotiation. Mr. Furtado stated

that he wants that money to improve upon the esthetics to the public way. Comm. Buco asked why. Comm. Bean replied because he wants brick. Ms. Seavey gave her opinion as to why and stated that people want to see the village with not so many vacancies; it will help the village to be revitalized. Comm. Buco didn't think that it was understood what the Main Street project is all about; it is coordination between NHDOT and CVFD. Ms. Snow commented that it is not all up to this Board, it is up to the Board of Selectmen. The other piece is that CVFD is paying for all of the sidewalks in Conway and in the District; this will spread it around and agreed that the sidewalks need to be redone but a lot more has to happen; the businesses and homeowners have to improve the quality of the village as well. The discussion on the needed improvements and type of sidewalk material in the village continued. There was mention that the new CVFD website does not say anything about sidewalks just water and sewer. Comm. Bean advised that sidewalks are just as important. The website has just been designed and there maybe things that need to be checked and asked Ms. Snow to update the site to include sidewalks. Comm. Buco reiterated that the property/business owners need to make the effort to improve the image of the village. Comm. Bean emphasized that the timing of this is a concern and wants to make sure it doesn't affect the contract with the State; would not want it blowing up in our face. We need to get the old pipe out of the street and added that the contract is between the State and CVFD and added that if we give up sidewalks this may impact the intent of the Main Street project. Ms. Seavey asked what the possibility would be to transfer the money that the District has allocated to building sidewalks. Comm. Bean advised that it is the timing of this project. Our engineers are doing the design. Who is going to pay for the engineering if now the Town has the responsibility? The negotiation between the Town and CVFD may jeopardize the timing of this project.

Mr. Furtado and Ms. Seavey exited the meeting at 2:32 p.m.

Future Dates

- Budget Hearing – Tuesday, February 10 at 7:00 p.m. at ES Station Meeting Room
- Board of Commissioners meeting:
 - Tuesday, February 10 – meeting will begin AFTER the Budget Hearing.
- Annual Meeting – Tuesday, March 10; Polls open at 5:00 p.m. | Meeting begins at 7:00 p.m.

Without objection, the meeting was adjourned at 2:33 p.m.

Respectfully Submitted,
Paula Abraham
Office Receptionist

Paula Abraham

From: janineeliza@gmail.com
Sent: Wednesday, February 11, 2015 7:01 PM
To: Paula Abraham; Amy Snow; Gregg Quint; Joe Quirk; Stephen Solomon; Tom Buco; William Vose
Subject: Re: DRAFT Minutes | Feb 6

Just two additions. Would you please add on page 3 talking about the webpage and sidewalks and after I said sidewalks are important please add "Comm Bean said the web page has just been designed and there maybe things that need to be checked and asked Ms Snow to update to include sidewalks. Also page 3 after were we talk about the project and it says "is a concern with the State" please take out "with the State" and add: "and wants to make sure it doesn't affect contract with the State, would not want it blowing up in our face"

Hope this makes sense to you. call me if you want. Thank you

Sent from Windows Mail

From: Paula Abraham
Sent: Wednesday, February 11, 2015 3:18 PM
To: Amy Snow, Gregg Quint, janine bean, Joe Quirk, Stephen Solomon, Tom Buco, William Vose

To all,

Attached are the draft minutes of the referenced BOC meeting for review. Please advise of any corrections/comments.

Thank you,
Paula Abraham
District Office
Conway Village Fire District
128 West Main Street
Conway, NH 03818
(603) 447-5470 phone
(603 447-3271 fax