

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday February 18, 2016  
Minutes**

Meeting was called to order at 3:31 p.m.

Commissioners present: Janine Bean, Michael Digregorio via phone, Joseph Quirk

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper, Stacy Bolduc Receptionist

ADMINISTRATIVE BUSINESS

**Mr. Digregorio made a motion to ratify items A through D and F, motion seconded by; Mr. Quirk motion passed 3-0-0.**

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 2/7/2016 and 2/14/2016

**Mr. Digregorio made a motion to approve the Meeting Minutes dated Feb 4<sup>th</sup> and Feb 9<sup>th</sup>, Mr. Quirk seconded the motion; motion passed 3-0-0.**

BOC INFORMATION

File was reviewed everything was scanned to Mike. Letters can be filed.

PUBLIC COMMENT

Tom Bucu reported significant progress on Bill 1428. He explained the bill has two parts. The first part has 8 projects that were already completed that have been called the tier two projects. (None are CVFD projects). DES found some money to pay the first part that means we are next in line but we will not get a payment till the next budget so whatever we have to pay this year we will not have the support of the state subsidy.) Steve suggested that we consider the 30% we are not getting in 2016 as liquidated damages against Defelice for not getting the project done. The Force Main project should have been done in October and still is not done so our application is not in, Commissioner Bean clarified that the project should have been done a year ago October. Discussion ensued. David Mercier will be contacted about this and we will talk to the attorney after the annual meeting. In recap Tom was reporting on the state's share of the Force Main Project bill 1428 regarding RSA: 486:1.

FIRE CHIEF'S BUSINESS

Chief Solomon spoke about abatement for Jason Lord ambulance bill. Jason was asking for any help we can give regarding his ambulance bill. Anthem paid their share of the bill leaving him \$545.00. Commissioner Bean asked what Chief Solomon thought of the request. Chief Solomon shared that in talking to him and looking at his paperwork that this was a legitimate request and suggested we write it off.

**Motion was made by Mr. Quirk to abate the remaining balance Commissioner Bean seconded the motion; motion passed 3-0-0.**

Steve then passed out the monthly write off collections report for the ambulance. Steve added a couple of columns to reflect if it is a CVFD resident or Conway resident so we can see who we are writing off. Steve then suggested that we should in the future look at having an actual written

“ambulance write off policy” discussion ensued around what that might look like. Mike liked Steve’s idea. Suggested we get this on the agenda for March. Steve is reviewing other fire departments policy’s in the state to see what they are doing. **Motion was made by Mr. Quirk to write off the \$3,238.20 as recommended. Mr. Digregorio seconded the motion; motion passed 3-0-0.**

Richard Fortin came before the board to request an abatement on his ambulance bill he has anthem exchange plan (Obama care) ambulance is not covered. The total amount is \$980.00. Discussion ensued around his situation; he was hoping to pay 200.00 which is in line with what the hospital charged for services. Mr. Quirk thought this was good faith offer and we should accept it. Mrs. Bean wanted to know what Steve thought of the offer. Steve responded we’ve done payment plans where we have taken off for making payments and cut payment in half but not sure we’ve dropped to 200.00 from a whole bill before. Discussion ensued. Conclusion was Steve would look at the whole bill to get the true cost of the call and get back with the commissioners next week with an amount. Mr. Fortin will be contacted after Steve reviews with the commissioners next week what he thinks the amount should be.

#### SUPERINTENDANT’S BUSINESS

The amount owed has been settled on the property of the Estate of Ray Finney, release of lien was signed by Commissioner Bean.

There was an error in the agenda Gregg wants to review Cross Connection policy. Agenda was typed as Connection Fee Payment Policy. He wants the commissioner’s to review it. Will have copy ready when Mike is back it’s too long to email.

#### OLD AND PENDING

- A. Safety Committee
- B. Procedure Manual

#### FUTURE DATES

- A. Next Commissioner’s meeting Thursday 3/3/2016
- B. Annual Meeting, Tuesday 3/8/2016

#### FUTURE BUSINESS

- A. Vachon Clukay Survey
- B. Cross-Connection Control Program

Meeting adjourned without objection 4:15 p.m.

Respectfully Submitted, Stacy Bolduc Receptionist