

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday December 15, 2016
Minutes**

Meeting was called to order at 4:30 p.m.

Commissioners present: Janine Bean, Michael Digregorio, Steve Bamsey

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper

Public Present: Jim Bianco, Jamie Myers. Ann G from Lamplighter Park, Burr Phillips, Doug Burnell, Tom Bucu.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A through B, motion seconded by Mr. Bamsey; motion passed 3-0-0.

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 12/11/2016
Mr. Digregorio made a motion to approve items D through F, motion seconded by Mr. Bamsey; motion passed 3-0-0.

Mr. Bamsey made a motion to approve the Meeting Minutes dated 12/08/16, Mr. Digregorio seconded the motion; motion passed 3-0-0.

Appointment

Mr. Doug Burnell president and project manager for the Upper Valley Land Trust came before the Board to propose a land acquisition with the Kennett Company. He discussed a piece of property around Mineral Spring, Pine Hill area. He is proposing on behalf of Upper Valley Land Trust to acquire 436 acres that wraps around the High School and takes in the top of Pine Hill and most of the road frontage on Rt. 16 across from the Elks Club. There is also an additional 5 acres on Pine Hill he would like the Board to consider.

Discussion ensued. Ms. Bean said two public hearings would have to be held more discussion ensued. Ms. Bean said the Board will discuss it and get back to Mr. Burnell.

FIRE CHIEF'S BUSINESS

Chief Solomon reported on ambulance write-offs. He recommended to the Board to write off \$1385.68.

Mr. Bamsey made a motion to write off \$1385.68 as recommended by Chief Solomon, Mr. DiGregorio seconded the motion; Discussion ensued

Mr. Bamsey inquired about an individual that appeared on the list several times. Ms. Bean asked if he has insurance. Chief Solomon said he called, because he is supposed to be on Medicaid but is on a version of Medicaid that does not cover ambulance.

Motion passed 3-0-0.

The write offs will be forwarded to FFR.

Chief Solomon updated the Board on the Ambulance Contract. He met with the Town of Conway today and the Ambulance Committee has met. They came back with a counter proposal for both CVFD and Care Plus. Our bid was \$115,000 for year one they counter offered \$105,000 and shot down the tax rebate to CVFD. Chief Solomon relayed that the committee has met with no notice to the Commissioner's. Discussion ensued. Mr. Digregorio suggested doing nothing and come April the Town will have no ambulance. Ms. Snow asked what happens if we don't have the contract. Mr. Digregorio and Ms. Bean said things change dramatically. Chief said he would need direction from the Board what they would want to do with the expense side of the budget. Discussion ensued around some numbers. Chief Solomon relayed Earl said if the Commission would like to have the Board of Selectmen have some kind of discussion to take over any of these duties, they should have a formal vote and then ask the Board of Selectman to do that. Mr. DiGregorio and Ms. Snow said how many time do we have to do that. Chief said he asked that, because we did that in 2015 and the Board of Selectmen decided that since North Conway was not interested they were not going to act on it and Earl said do it again. Ms. Bean suggested we counter propose with our original contract and ask to meet with the Selectmen.

It was agreed that the original proposal goes back and ask to meet with the Selectmen. Chief said he would draft it and send it.

Chief Solomon told the Board he is contemplating only three warrant articles; Capital Reserve for Fire, Capital Reserve for ambulance and boilers for the Fire Station was discussed. Ms. Bean asked about the ladder truck. Chief updated the Board that the ladder truck is not passing inspection. We are waiting for Lakes to get it in to see what it will cost to repair it. Discussion ensued.

SUPERINTENDANT'S BUSINESS

Mr. Quint updated the Board that Defelice was a no show and Bruno had a small accident with one of the tanks due to cold weather. Bruno was not hurt and Mr. Quint called David Mercier and told him what happened. Mr. Digregorio asked if there is any way to warm that stuff as \they are drawing it off. Mr. Quint said Steve and Bruno are proposing to take the empty tank out and set the new tank in, it will take more time because they have to redo the piping to make sure it won't leak instead of siphoning. Ms. Bean asked if we have looked into the overhead doors. Mr. Quint said no not yet but unfortunately that has to be done by DeFelice we can't even get them to put the rollers in. Ms. Bean said we need to call Mr. Mercier tomorrow. Discussion ensued.

Ms. Snow said she got an e-mail from David Mercier regarding reducing profit on Greggs time to 0 and bill him at cost which reduces the unbilled engineering by \$4500.00 bring the requested amendment to \$31,850.00. Discussion ensued around where the money should come from. Ms. Snow said a couple projects ago we got some grant money, that's been sitting in an account and when the bills came in instead of paying it out of the grant money they paid it out of the general checking account. That money can be used towards eligible cost for projects. Mr. DiGregorio asked is that eligible for that money? Ms. Snow said yes, she can use that money for that.

Mr. DiGregorio made a motion to spend the grant money that's available \$31,850 to take care of the engineering overrun on the West Main Street Project, motion seconded by Mr. Bamsey; motion passed 3-0-0.

Ms. Snow went on to say that she received a couple of phone calls commending the commissioners on a job well done regarding the Public Hearing.

The Commissioners were handed updated General Fund, Water and Sewer budgets for review. The General Fund was reviewed first. A brief discussion ensued around tax impact and Pequawket Park. Ms. Snow asked your o.k. with the expense part for the Budget Hearing. The Board Agreed they were good with it.

The Commissioners reviewed the water budget next. There were two budgets to look at due to Kenney retiring. One budget had Kenney staying through April with 8.5 weeks of benefits the other till June with 8.5 weeks of benefits. Ms. Bean does not want budget Kenney till June because that will inflate the budget which will inflate the water rate. Mr. Digregorio said his statement remains the same as long as someone has a plan in case he changes his mind about leaving. Ms. Bean asked what user rate for water is this based on. Ms. Snow will have that next week or she will email it Monday at the latest.

Discussion ensued around revenues. The Commissioners agreed to use the budget with Kenney leaving at the end of April with 8.5 weeks of benefits.

Commissioners discussed the sewer budget next. Ms. Bean questioned which rate structure was used for this budget. Ms. Snow said she needs to know what the Board wants to do about expenses before she can tell them what the revenue is.

Discussion ensued around numbers.

Ms. Snow can now build the sewer budget.

PUBLIC COMMENT

Jim Bianco, Jamie Myers Ann G from Lamplighters and Burr Phillips approached the Board on behalf of Lamplighters. They wanted to discuss their understanding of the proposal the Board is considering regarding a sewer betterment fee. Mr. Bianco handed out a letter and along with some statutes. Discussion was held regarding the details.

It was agreed CVFD would give Lamplighter the tax rate with the current structure vs. the new structure so they can do the math next week. Mr. Digregorio would like confirmation about the inter- municipal agreement regarding non- sewerer CVFD customers.

OLD AND PENDING

- a. Policies and Procedures
- b. Ambulance Billing Write-off Policy
- c. Review of Non-Public Meeting Minutes 2013 (14)
- d. Discussion of Rates Structure
- e. Goals For Supervisor's
- f. Mentoring Program

FUTURE DATES

There being no other business to come before the Board, meeting adjourned without objection at 7:00 \p.m.

Respectfully Submitted,
Stacy Bolduc, Receptionist