

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday, August 20, 2015
3:30 p.m.
Minutes – Approved 9/3/15**

Meeting was called to order at 3:34 p.m.

Commissioners present: Janine Bean, Michael Digregorio, Joseph Quirk

Others present: Gregg Quint- Superintendent, Amy Snow,-Municipal Bookkeeper

Public present: Tad Furtado

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to ratify items A through C, Mr. Quirk seconded the motion; motion passed 3-0-0

- A. Ratify A/P Manifests dated 8/13/2015
- B. Ratify A/ P Manifest dated 8/14/2015 RD loan payment
- C. Ratify A/P Manifest and sign checks dated August 20, 2015

Mr. Quirk mad a motion to ratify item I, Mrs. Bean seconded the motion; motion passed 2-0-1, Mr. Digregorio abstained

- I. Ratify and sign checks for FairPoint dated August 20,2015

Mr. Digregorio made a motion to ratify items D, E, and J, Mr. Quirk seconded the motion; motion passed 3-0-0

- D. Ratify Weekly Payroll for period ending 8/9/2015
- E. Ratify Weekly Payroll and sign checks for period ending 8/16/2015
- J. Ratify Weekly Payroll – overtime for Steve A. weekending 8/16/2015

Mr. Digregorio made a motion to approve the minutes dated August 6, 2015, Mr. Quirk seconded the motion; motion passed 3-0-0.

Mrs. Bean signed the Chief's and Superintendents time sheets

The commissioner signed the Release of Lien for 1024 West Main St. Ext., write off was approved at previous meeting.

BOC INFORMATION FOLDER

Health Trust approved a claim for disability, they will be sending the checks to the District which will take out applicable taxes and NHRS contributions. The district will be paying its share of NHRS, SSI, and Medicare. The district will be charged for life, short term, and long term disability but the claimant will be paying for that through payroll deductions.

SUPERINTENDANT'S BUSINESS

Mr. Digregorio made a motion to abate \$89.14 of sewer usage for 32 Hobbs because they filled a pool, seconded by Mr. Quirk; motion passed 3-0-0.

NEW BUSINESS

Mr. Digregorio updated the commissioners on the committee meeting held on August 13th between the Town of Conway and Conway Village Fire District. Gregg supplied the committee information on the loan balance due for the Trackless and how many feet of sidewalk we maintain. There was a lot of discussion regarding the \$180,000 in the Trust Fund. Mr. Digregorio stated that Paul D. said according to Dave Mercier this money is earmarked for the Main Street project. Mrs. Bean made it clear that it doesn't matter where we get the money for the sidewalks for the project and stated that we can negotiate with the town that they will pay for the sidewalks. Mr. Digregorio's personal feelings coming out of the meeting are that the commissioners need to have a serious conversation as far as what we want to do with the machine, the money and the sidewalks so that we are on the same page. Mr. Quirk made it clear at the committee meeting that the money is ours, the tractor is ours and if they take over the sidewalks it will be their sidewalks. He believes their (BOS) position is that we already have this project and that we should pay for at least tar and they only want to pay what is left on the tractor. Mrs. Bean said that we need to see the minutes then this board can sit down and discuss our strategy. Mr. Digregorio stated that if this goes through in 2016, whatever happens to those sidewalks is their business; Mrs. Bean reiterated that it is their business and their money. Mr. Digregorio is willing to make concessions on the machine but not the money. Mrs. Bean stated that our accountant said that the District just needs to be made whole so we may want to think about letting it go for what we owe. Mr. Digregorio stated that because of us (CVFD) West Main St. is getting redone, Main St. is getting redone so all town people will benefit from that, we are putting enough money into the infrastructure that people can help pay for the sidewalks. The selectmen want to know how much this going to cost them so they can write up a warrant article and they may not because of the cost. If they don't say yes we end up paying for it. Mrs. Bean reminded the board that (the town of) Conway would be taking over ALL the sidewalks and not just Main St. sidewalks. All commissioners agree that he project is in the middle of this mix and it should not be . It shouldn't even be part of the conversation. \$90,000 is a lot money and if we can save \$180,000 that's something. Amy wanted to know how much the North Conway Lighting Precinct paid the Town of Conway to take over those sidewalks -\$0.00. She feels that the Town wants us to pay them to take over our sidewalks. She also noted that the only people who can turn money over to the Town is the legislative body at town meeting. Discussion ensued regarding warrant articles for March and it was settled that there would be more discussion once we have the minutes of the committee meeting. Mr. Quirk mentioned that the difference between the North Conway Lighting Precinct and this is the NCLP went belly up and we are still in operation.

OLD AND PENDING

*Pequawket path – Mr. Quint noted that someone has gone in and cut back the bushes and Steve A. is going to go and mow the path. It was stated that we would want RWN to add this to his quote for next year. He needs to see it now – before the snow flies. The commissioners would like to thank whoever cut back the trees.

*Pitney Bowes lease – Amy sent a letter via e-mail to Pitney Bowes stating that the contract was entered into unauthorized. She called yesterday and was told that they got the letter and they basically said that we have been under the contract for 2 years and when they receive a contract

the person who signed is the authorized person. They kept telling her that their contract with the State of New Hampshire has no non-appropriation clause. She questioned why they kept mentioning the State of New Hampshire. She was told that the person who signed the contract and the sales person has us categorized as the State of New Hampshire. Our contract is with Conway Village Fire District and it has a non-appropriation clause. Out sourcing was discussed for the bulk mailing of bills with Minute Man Press. Amy presented the contract and the letter that was written to Pitney Bowes. More discussion ensued regarding approval of postage this year and what we need to do next year. Mrs. Bean feels we do not have a contract with them because we are not the State of New Hampshire. The Board came to consensus to have Minute Man Press do the mailing for this next quarter, unplug the machine and not pay the next bill due to the fact that we do not have a contract with Pitney Bowes.

*Main Street Enhancement Committee – Tad Furtado gave the Board an update on work undertaken so far. He had lunch with the former Commissioner of DOT. He was told that there have been cases when a municipality has given back grant money and they were able to come back and be eligible. He sent an e-mail to Bob Watson the administrator for the community planning division about this. He looked into CDBG money and communicated with the director. There is a grant for communities with low income populations but the application has to come from the town. It is a quick turn-around – no match, pure grant money.

*Amy expressed some concern regarding the old and pending list and items that are on there for long periods of time such as review of sealed minutes and procedural manual. Mr. Digregorio asked about the procedure of reviewing sealed minutes. Mrs. Bean said that she has been working on the procedure manual since 2008 by herself. A meeting will be held solely for reviewing of sealed minutes in October.

FUTURE DATES

*Next Commissioner's meetings – September 3rd and September 17th.

Mr. Digregorio wants discussion of the sidewalks on the next agenda and we have to be careful that we don't make it so the selectmen don't support the turn-over.

*Conway Village Enhancement Committee – 10/7/2015

Meeting adjourned without objection at 4:55 p.m.

Respectfully Submitted,

Amy Snow, Municipal Bookkeeper