

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday April 7, 2016
Minutes**

Meeting was called to order at 3:40

Commissioners present: Janine Bean, Michael Digregorio via Phone, Joseph Quirk

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper, David Mercier.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A through E, motion seconded by; Steve Bamsey motion passed 3-0-0.

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 4/3/16
Mr. Bamsey made a motion to approve the Meeting Minutes dated, 3/31/2016 Mr. Digregorio seconded the motion; motion passed 3-0-0.

Ms. Snow provided an updated to the board on the bond. The NH Bond Bank has everything they need for the bond sale. Renelle gave Amy a check list of things we need to do one of which is a public hearing seven days before hand. Ms. Snow would like to place a public notice in the paper two weeks from today for Thursday April 21st. This is to inform the public about the refinancing. Discussion ensued.

Ms. Snow also sent a letter to David Pandora, Earl Sires, Tom Irving and the Shciavone's about getting the shed taken down or moved to within the set back.

Ms. Bean asked Mr. Mercier about replacing the manhole covers when we start the Main Street Project. David was able to explain the details around the new manhole covers to the board. Discussion ensued. Mr. Mercier will look into cost and Ms. Snow will look to see if we have any money.

Ms. Bean and Mr. Mercier discussed article 19 and 20.10 when they repurposed the project we did not repurpose the money. Ms. Bean is going to try to persuade Renelle with meeting minutes that we did not have a project when we voted in 2006 and when we drew the money in 2007 it was not for a project we ended up doing because we repurposed it in 2010. That will give us at least 3 years and we did sign the loan till 2012 therefore the 30 years should begin then.

Mr. Mercier updated the Board on the MTBE fund (a fund through the state to clean up gasoline contamination.) He spoke with Gary Lynn to see if we qualified for Main St. project. Long story short we don't qualify because we are not correcting to fix a contamination problem. Discussion ensued.

FIRE CHIEF'S BUSINESS

Chief Solomon updated the board that the tower truck is at Lakes being evaluated. Engine one is having some engine issues that need to be diagnosed. It is not looking good for rehabilitating the ambulance could cost anywhere from \$60,000-\$70,000. Chief has a company out of Maine looking at remount to see if that makes sense.

SUPERINTENDANT'S BUSINESS

Steve Anderson was on hand to answer questions regarding his position. Mr. Digregorio asked if Steve would be interested in the Board going down the road of Assistant Superintendent. Ms. Bean stated this is the first she's heard the title Assistant Superintendent. Mr. Digregorio agreed the board had not discussed that position at length, but we know that Mr. Quint has indicated he will retire at some point and we need someone in place who knows the system. Mr. Digregorio went on to say if we are not on the same page then maybe we (the Board should meet first and have the conversation.) Ms. Bean said years ago when we were hiring for the water and sewer departments Steve's resume came through we realized at the time he was very qualified to be primed for the Superintendent because of his educational background. Ms. Bean was under the impression we were having a conversation about his current role and what his goals are. Mr. Quint said he and Steve have talked and Steve has shown interest in taking the next step, the plan is to have Steve shadow me for a while plus try to do his own duties at the same time. The conclusion is it may take a couple of years we don't need to give him a title. Mr. Quint went on to say he had Steve sit in on the construction meeting and will include him on major projects so he can get an idea of what to expect. Mr. Bamsey shared if this is something we wish to pursue then let's set up a game plan so everyone knows what the responsibilities are and if there are classes involved. Mr. Digregorio agreed if nothing else we should start looking at the path we are going to go down and is Steve interested. Discussion ensued.

Steve updated the Board that he made the changes requested on the Backflow Testing. Mr. Bamsey asked the reason of this policy. Mr. Quint stated we have a few businesses that do not want us doing there backflow testing. Discussion ensued. Steve added this policy lays out if you're this type of business this is the type of device you need, policy also states how we will monitor the devices.

Mr. Quint gave an update on the pump station. We have a temporary bypass for sewer and they are planning on shutting the bypass pumps off next Wednesday and give them a week to cure then we should start sending flow to North Conway sometime this month.

OLD AND PENDING

Policies and Procedures

Ambulance Billing Write-off Policy

Review on Non- Public Meeting Minutes 2009-20011 (6)

Future Dates

Commissioner's Meeting 3:30

Public Hearing meeting 4:00 April 21, 2016

Meeting adjourned without objection 4:24 p.m.

Respectfully submitted Stacy Bolduc Receptionist