

**CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING  
April 16, 2015**

**Comm. Bean called the meeting to order at 3:30 p.m.**

**Commissioners Present at Start of Meeting:**

Janine Bean  
Joseph Quirk

**Others Staff Members Present at the Start of the Meeting:**

Superintendent Gregg Quint  
Office Receptionist Paula Abraham

**Others Present:**

**Administrative Business**

- Ratify A/P Manifest and checks dated April 9, 2015 - *Moved by Comm. Quirk; seconded by Comm. Bean; motion passed 2-0.*
- Approval of A/P Manifest and checks dated April 16, 2015 – *Moved by Comm. Quirk; seconded by Comm. Bean; motion passed 2-0.*
- Ratify Weekly Payroll Manifest and checks for period ending April 5, 2015 - *Moved by Comm. Quirk; seconded by Comm. Bean; motion passed 2-0.*
- Ratify Elected Officials Monthly Payroll Manifest and checks for period ending March 31, 2015 - *Moved by Comm. Quirk; seconded by Comm. Bean; motion passed 2-0.*
- Approval of Weekly Payroll Manifest and checks for period ending April 12, 2015 – *Moved by Comm. Quirk; seconded by Comm. Bean; motion passed 2-0.*
- Approval of the Minutes – Minutes of the April 2, 2015 Commissioner’s meeting were reviewed prior to the meeting. *Moved by Comm. Quirk to accept the minutes of March 26, 2015; seconded by Comm. Bean; motion passed 2-0.*
- Time sheets for Superintendent Gregg Quint and (Fire) Chief Stephen Solomon were reviewed and signed by Comm. Bean.
- Items for Signature:
  - (3) Notice of Liens was signed by the Board as presented.
  - Bank Signature Card for the account for DeFelice was signed by the Board as presented.
  - Request to Use Facilities (District Park) form – *Moved by Comm. Quirk to approve the Request to Use Facilities form from CC RSVP to sell popcorn during the July 4<sup>th</sup> Parade activities as presented; seconded by Comm. Bean; motion passed 2-0.*

### **Superintendent**

- Two proposals to take down the dying maple tree in front of the Administrative Building was presented and reviewed by the Board. One quote is for \$660 and the other is \$600. The discussion continued on which vendor is better suited for the job. Sup. Quint advised that both are very capable. Comm. Quirk next asked if they have a certificate of insurance and was advised that both are able to provide. Comm. Quirk stated seeing that Barry is least expensive he would; *Move to accept his (Barry's) proposal providing that a certificate of insurance is provided; seconded by Comm. Bean; motion passed 2-0.*

### **Public Comment**

- There was no public comment.

### **Future Dates**

- Board of Commissioners meeting:
  - Thursday, April 30 at 3:30pm

*Without objection, the meeting was adjourned at 3:44 p.m.*

Respectfully Submitted,  
Paula Abraham  
Office Receptionist